

# Annual Council and Full Council 18 May 2022



Working in partnership with **Eastbourne Homes**

Quorum: 7

*Published: Tuesday, 10 May 2022*

## To the Members of the Borough Council

You are summoned to attend an annual and ordinary meeting of Eastbourne Borough Council to be held at the Court Room at Eastbourne Town Hall, Grove Road, BN21 4UG on 18 May 2022 at 6.00 pm to transact the following business.

# Agenda

## A. Business of Annual Council:

- 1 Election of Mayor.
- 2 Notification of apologies for absence.
- 3 **Declarations of disclosable pecuniary interests (DPIs) by members as required under Section 31 of the Localism Act and of other interests as required by the Code of Conduct (please see note at end of agenda).**

- 4 **Minutes of the meeting held on 23 February 2022 (Pages 7 - 22)**

To consider the minutes of the last meeting of the Full Council held on 23 February 2022, and resolve whether to accept them as a correct record.

- 5 **Appointment of Deputy Mayor.**
- 6 **Investiture of the Mayor's Consort.**
- 7 **Mayor's Chaplin - Notification of Appointment**
- 8 **Mayor's Announcements (Pages 23 - 26)**

A list of the Mayor's announcements in respect of his activities and that of the Deputy Mayor since the last meeting is attached for information.

- 9 **Executive Arrangements**

Note: The election of Leader of the Council took place at the Annual Meeting on 21 May 2019. The Leader was appointed to a 4-year term of office.

Leader of the Council to report:

(a) Any changes in respect to the names of those Councillors serving on the Cabinet and the Councillor appointed as Deputy Leader of the Council (and Deputy Chairman of the Cabinet) and the respective areas of responsibility for each member of the Cabinet.

(b) That the terms of reference and constitution of the Cabinet be as set out in the Council's Constitution.

(c) To confirm if any delegations to individual Cabinet members in respect of executive functions have been made at this time.

**10 Appointments Report (Pages 27 - 40)**

To receive the report of the Head of Democratic Services.

**11 Confirmation of the Calendar of meetings for 2022/23 (Pages 41 - 42)**

To formally approve the calendar of meetings for 2022/23.

## **Meeting Adjournment**

The meeting will be adjourned for a short time to allow for the Civic Guests to leave the room and precede to the Civic Drinks Reception.

The Council will then resume and consider the remaining items on the Full Council agenda.

## **B. Business of Full Council:**

**12 Public right of address.**

The Mayor to report any requests received from a member of the public under council procedure rule 11 in respect of any referred item or motion listed below.

**13 Petitions**

A petition has been received from Gaynor Sedgwick (Chair of the Save Eastbourne Bandstand Group) signed by 2,319 members of the public which states:

'We the undersigned request that members of Eastbourne Borough Council and their officers:

1. Prioritise the immediate need of the Bandstand above other projects for any appropriate funding opportunities that arise.
2. Set up a planned, ongoing, increased and realistic annual maintenance budget and programme of works for the Bandstand with the aim to repair, restore and re-open the Bandstand."

This will be formally presented at the meeting by Gaynor Sedgwick and discussed in accordance with the Council's Petitions Scheme.

**14 Corporate Plan 2020-2024 - Refresh (Pages 43 - 62)**

To consider the report of the Chief Executive.

**15 Annual Pay Policy Statement 2022-23 (Pages 63 - 68)**

To consider the report of the Assistant Director of Human Resources and Transformation.

**16 Motions.**

The following motions have been submitted by members under council procedure rule 13:-

**(a) Motion - Cost of Living Emergency**

Motion submitted by Councillor Babarinde:

This Council notes that:

- On 1 April 2022, Ofgem increased the energy price cap by 54%.
- In light of the increased energy price cap, the average standard tariff energy bill will increase by £693 per year. The average pre-pay meter energy bill will increase by £708 per year (Ofgem, 2022).
- On 6 April 2022, the Government increased National Insurance by 1.25 percentage points, which is projected to cost the average Eastbourne family an additional £108 per year.
- The Government has suspended the pensions 'triple lock' for 2022/3, meaning that Eastbourne's 25,806 pensioners will see a rise of 3.1% this year (instead of 8.3% under the triple lock formula). This year, this will cost an Eastbourne Resident on the full new state pension an average of £487, and an Eastbourne Resident on the full basic state pension an average of £373 (TUC, 2022).
- In 2021/22 Eastbourne Foodbank distributed food parcels at a rate of 17,440 per 100,000 people, the highest rate in the country (Trussell Trust, 2022).

This Council therefore declares a 'Cost of Living Emergency' and calls on the Government to:

1. Immediately impose a 'Windfall Tax' on the super profits of oil and gas companies and use this to take an average of £600 off an Eastbourne Resident's energy bills this year.
2. Immediately reduce the standard rate of VAT from 20% to 17.5% for one year, saving the average Eastbourne household a further £600 this year.
3. Immediately re-introduce the pensions triple lock to support Eastbourne's pensioners.

**(b) Motion - New Hospital for Eastbourne**

Motion submitted by Councillor Babarinde:

This Council notes that:

- In October 2020, the Government pledged a brand new hospital for Eastbourne.

This Council calls on:

- The Government to honour its promise of a brand new hospital for Eastbourne.
- East Sussex NHS Hospitals Trust to share its 'Building for our Future' Strategic Outline Case for Eastbourne's brand new hospital with the Save the DGH Campaign Group for constructive scrutiny without delay.

**17 Special Urgency Decisions by Cabinet Members (Pages 69 - 70)**

Report of the Leader on a Cabinet Member decision made under special urgency powers since the last meeting and reported in accordance with Section 17.3 of the Council's Access to Information Procedures Rules. A copy of the decision notice is attached for information:

Decision of Leader on 28 February 2022:

[2022/23 Retail, Hospitality and Leisure Relief scheme and the extension of Transitional Relief and Supporting Small Business relief scheme.](#)

**18 Discussion on minutes of council bodies.**

Members of the Council who wish to raise items for discussion (council procedure rule 14) on any of the minutes of the meetings of formal council bodies listed below must submit their request to the Head of Democratic Services no later than 10.00 am on the day of the meeting. A list of such items (if any) will be circulated prior to the start of the meeting.

*The following are appended to this agenda:-*

- (a) Minutes of Audit and Governance Committee - 2 March 2022** (Pages 71 - 76)
- (b) Minutes of Cabinet - 21 March 2022** (Pages 77 - 80)
- (c) Minutes of Planning Committee - 22 March 2022** (Pages 81 - 84)
- (d) Minutes of Planning Committee - 19 April 2022** (Pages 85 - 90)

## 19 Date of next meeting

The next meeting of Full Council is scheduled to take place at 6 pm on 20 July 2022.



**Robert Cottrill**  
Chief Executive

## Information for the public

### Accessibility:

Please note that the venue for this meeting is wheelchair accessible and has an induction loop to help people who are hearing impaired. This agenda and accompanying reports are published on the Council's website in PDF format which means you can use the "read out loud" facility of Adobe Acrobat Reader.

### Filming/Recording:

This meeting may be filmed, recorded or broadcast by any person or organisation. Anyone wishing to film or record must notify the Chair prior to the start of the meeting. Members of the public attending the meeting are deemed to have consented to be filmed or recorded, as liability for this is not within the Council's control.

### Public participation:

Please contact Democratic Services (see end of agenda) for the relevant deadlines for registering to speak on a matter which is listed on the agenda if applicable.

## Information for Councillors

### Items for discussion:

Members of the Council who wish to raise items for discussion on any of the minutes of council bodies attached to the meeting agenda, are required to notify Democratic Services by 10am on the day of the meeting.

### Disclosure of interests:

Members should declare their interest in a matter at the beginning of the meeting.

In the case of a disclosable pecuniary interest (DPI), if the interest is not registered (nor the subject of a pending notification) details of the nature of the interest must be reported to the meeting by the member and subsequently notified in writing to the Monitoring Officer within 28 days.

If a member has a DPI or other prejudicial interest he/she must leave the room when the matter is being considered (unless he/she has obtained a dispensation).

# Democratic Services

For any further queries regarding this agenda or notification of apologies please contact Democratic Services.

**Email:** [committees@lewes-eastbourne.gov.uk](mailto:committees@lewes-eastbourne.gov.uk)

**Telephone:** 01323 410000

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Working in partnership with **Eastbourne Homes**

## Full Council

**Minutes of meeting held in Shackleton Hall, Welcome Building, Devonshire Quarter, Compton Street, Eastbourne BN21 4BP on 23 February 2022 at 6.00 pm.**

### **Present:**

Councillor Pat Rodohan (Mayor).

Councillors Helen Burton (Deputy Mayor), Josh Babarinde, Margaret Bannister, Colin Belsey, Penny di Cara, Sammy Choudhury, Peter Diplock, Tony Freebody, Stephen Holt, Jane Lamb, Robin Maxted, Paul Metcalfe, Md. Harun Miah, Colin Murdoch, Jim Murray, Amanda Morris, Kshama Shore, Alan Shuttleworth, Robert Smart, Colin Swansborough, Steve Wallis, Barry Taylor, David Tutt, Candy Vaughan and Rebecca Whippy.

### **Officers in attendance:**

Robert Cottrill (Chief Executive), Homira Javadi (Chief Finance Officer), Simon Russell (Head of Democratic Services), Joanne Stone (Solicitor, Planning) and Sarah Lawrence (Senior Committee Officer).

### **54 Minutes of the meetings held on 17 November 2021 and 31 January 2022.**

The minutes of the meeting held on 17 November 2021 were confirmed as a correct record subject to a correction to the name of the Mayor's charity to 'Wayfinder Woman'. The minutes of the meeting held on 31 January 2022 were approved as a correct record.

### **55 Declarations of disclosable pecuniary interests (DPIs) by members as required under Section 31 of the Localism Act and of other interests as required by the Code of Conduct (please see note at end of agenda).**

Councillor Miah declared a disclosable pecuniary interest in respect of agenda item 7d – Approval of Licensing Fees and Charges 2022-23 as a licence holder and confirmed that he would leave the room for the discussion of this item.

Councillors Belsey, di Cara, Morris and Shuttleworth declared personal interests in respect of agenda item 8d, Motion 4 – Cardiology Services at Eastbourne DGH, as members of the East Sussex Health Overview Committee, which was due to formally consider the changes to the provision of services in due course.

Councillor Freebody declared a personal interest in respect of agenda item 8d, Motion 4 – Cardiology Services at Eastbourne DGH, as an employee of the NHS Sussex Partnership.

Councillor Holt declared a personal interest in respect of agenda item 7e,

Review of the Cumulative Impact Assessment part of the Statement of Licensing Act Policy 2019-2024, as an employee of Your Eastbourne Bid, a representative of which had spoken at the Licensing Committee where this item was first considered.

#### **56 Mayor's announcements.**

The Mayor advised that the list of his activities for November 2021 to February 2022 were set out in the agenda. He advised that it has been a busy time and he drew attention in particular to the Holocaust Evening at the Congress, Queen's Platinum Service at St Mary's Parish Church and Brighton University the Graduation Service which he had attended.

The Mayor advised that the Mayor's Charity Ball would take place on 23 April 2022 and that he hoped to see all there.

#### **57 Notification of apologies for absence.**

An apology for absence was received from Councillor Dow.

#### **58 Public right of address.**

The Mayor confirmed that there were eight public speakers and that he had used his discretion to allow for more than one speaker per item on this occasion. They were as follows:

- Gaynor Sedgwick on Item 7(a) - Council Budget and Setting of the Council Tax for 2022/23 in respect of the Capital Programme.
- Tondra Thom and Tom Neville on Item 8(a) – Motion 1 – 20 mph speed limits.
- Ray Blount (Sea Swimmers Group) and Carolyn Heaps (Silver Dippers) on Item 8(b) - Motion 2 – Holding Southern Water to account.
- Chris Leach (Chair of the Eastbourne Society), Phil Hall and Heidi Emery on Item 8(c) Motion 3 – Maintaining Heritage Assets.

The Mayor confirmed that he would call forward each person to speak at the start of the relevant agenda item.

#### **59 Order of business.**

The Mayor advised that a change to the order of business had been requested due to the number of public speakers attending and agenda items would be taken in the following order:

Items 1 to 6

Item 8a (Motion 1 – 20 mph limits)

Item 8b (Motion 2 – Holding Southern Water to account)

Item 7a (Council Budget and Setting of the Council Tax for 2022/23)

Item 8c (Motion 3 – Maintaining Heritage Assets)



He advised that the remaining items would proceed in the order as set out on the agenda from Item 7b onwards.

**60 Motion 1 - 20 mph speed limits**

Councillor Murray moved and Councillor Swansborough seconded the following motion as set out in the agenda:

“This Council supports the ‘20’s Plenty Eastbourne’ campaign:

“We have all seen the benefits of less traffic on the road because of lockdown, the aim of this campaign is to ask East Sussex County Council to help keep these improvements in air quality and road safety by introducing 20mph speed limits in all the areas where we have schools and where people live, work, shop, play or learn.  
Calls on East Sussex County Council to implement 20mph as the default speed limit in Eastbourne; and

Agrees that the Cabinet Member for Climate Change, Place Services and Special Projects and Chair of the Planning Committee will write to East Sussex County Council on behalf of the Council to request making 20mph the default speed limit on streets throughout Eastbourne in places where people live, work, shop, play or learn, leaving 30mph as the exception on those roads, where full consideration of the needs of vulnerable road users allows a higher limit.”

Councillor Lamb moved and Councillor Freebody seconded the following amendment:

“To propose an additional recommendation 4.

We propose the Eastbourne Borough Council form a cross-party group (with Officer support) to consider the areas and zones which would benefit from adopting a ‘20 is Plenty’ speed limit.

This would benefit residents’ safety and improve air quality in parts of the town where residents and vehicles mix closely but would maintain thoroughfares in order to enhance vehicular flow.”

Tondra Thom and Tom Neville spoke as public speakers in relation to this item.

Councillor Murray as the proposer of the original motion, agreed to incorporate the amendment into the recommendation.

The Council debated the motion and it received support from across the Council. There was also general agreement to involving local people in assessing where 20 mph zones were most needed.

The motion as amended was put to a vote and approved.

**RESOLVED (unanimously):**

“This Council:

1. Supports the ‘20’s Plenty Eastbourne’ campaign:  
“We have all seen the benefits of less traffic on the road because of lockdown, the aim of this campaign is to ask East Sussex County Council to help keep these improvements in air quality and road safety by introducing 20mph speed limits in all the areas where we have schools and where people live, work, shop, play or learn.
2. Calls on East Sussex County Council to implement 20mph as the default speed limit in Eastbourne;
3. Agrees that the Cabinet Member for Climate Change, Place Services and Special Projects and Chair of the Planning Committee will write to East Sussex County Council on behalf of the Council to request making 20mph the default speed limit on streets throughout Eastbourne in places where people live, work, shop, play or learn, leaving 30mph as the exception on those roads, where full consideration of the needs of vulnerable road users allows a higher limit; and
4. We propose the Eastbourne Borough Council form a cross-party group (with Officer support) to consider the areas and zones which would benefit from adopting a ‘20 is Plenty’ speed limit.

This would benefit residents’ safety and improve air quality in parts of the town where residents and vehicles mix closely but would maintain thoroughfares in order to enhance vehicular flow.”

**61 Motion 2 - Holding Southern Water to account**

Councillor Babarinde moved and Councillor Tutt seconded the following motion as set out in the agenda papers:

“This Council notes that:

1. Southern Water has discharged untreated wastewater (raw sewage) into the sea in Eastbourne 20 times in the last year.
2. Southern Water was fined £90 million in 2021 for dumping raw sewage into the sea, after pleading guilty to 6,971 unpermitted sewage discharges.
3. Southern Water conducted a severe raw sewage dump on the Eastbourne coast for more than 17 hours on Saturday 5 February 2022.
4. The 5 February dump was caused by an electrical fault at the Southern Water Treatment Plant. No back-up system was in place and this could not be rectified until a portable generator was brought on to the site.
5. A clean Eastbourne sea is critical to Eastbourne’s tourism economy, the quality of our coastal environment, and to the enjoyment and fitness of local swimming groups and residents.
6. Southern Water made a profit £139 million last year.

This Council calls on:

1. Southern Water to swiftly complete a full and transparent investigation into the 5 February Eastbourne discharge, and their raw sewage dumping more generally.
2. Southern Water to take robust action to prevent such discharges from reoccurring in Eastbourne and elsewhere, including the deployment of a permanent on-site back-up generator at the Eastbourne Water Treatment Plant.
3. Southern Water to take responsibility for such discharges in Eastbourne and apologise to Eastbourne residents, businesses and visitors.
4. The Government to introduce a 'Sewage Tax' on water companies' profits to begin compensating for their discharges, and to help fund cleaner sea."

Councillor di Cara moved an amendment to the motion:

- To amend item 1 under 'the Council notes that' to replace 20 with 18 times, for accuracy.
- To delete recommendation 4 under 'The Council calls on', to remove reference to a Sewage Tax.

Ray Blount (Sea Swimmers Group) and Carolyn Heaps (Silver Dippers Group) spoke as public speakers in relation to this item.

The Council debated the motion and the amendment.

The amendment was put to a vote by a show of hands and declared lost by 9 votes to 17.

The original motion was put to the vote by show of hands and declared carried by 17 votes to 8, with 1 abstention.

**RESOLVED (by 17 to 8 votes, with 1 abstention):**

A. That this Council notes that:

1. Southern Water has discharged untreated wastewater (raw sewage) into the sea in Eastbourne 20 times in the last year.
2. Southern Water was fined £90 million in 2021 for dumping raw sewage into the sea, after pleading guilty to 6,971 unpermitted sewage discharges.
3. Southern Water conducted a severe raw sewage dump on the Eastbourne coast for more than 17 hours on Saturday 5 February 2022.
4. The 5 February dump was caused by an electrical fault at the Southern Water Treatment Plant. No back-up system was in place and this could not be rectified until a portable generator was brought on to the site.
5. A clean Eastbourne sea is critical to Eastbourne's tourism economy, the quality of our coastal environment, and to the enjoyment and

fitness of local swimming groups and residents.

6. Southern Water made a profit £139 million last year.

B. That this Council calls on:

1. Southern Water to swiftly complete a full and transparent investigation into the 5 February Eastbourne discharge, and their raw sewage dumping more generally.
2. Southern Water to take robust action to prevent such discharges from reoccurring in Eastbourne and elsewhere, including the deployment of a permanent on-site back-up generator at the Eastbourne Water Treatment Plant.
3. Southern Water to take responsibility for such discharges in Eastbourne and apologise to Eastbourne residents, businesses and visitors.
4. The Government to introduce a 'Sewage Tax' on water companies' profits to begin compensating for their discharges, and to help fund cleaner sea.

## **62 Matters referred from Cabinet or other council bodies (1)**

### **62a Council Budget and Setting of the Council Tax for 2022/23.**

Councillor Holt moved and Councillor Tutt seconded the recommendations set out in the agenda, in relation to the Council Budget and setting of the Council Tax for 2022/23. This incorporate recommendations from Cabinet on 9 February 2022 in respect of the General Fund Budget 2022/23 and Capital Programme, Treasury Management and Prudential Indicators 2022/23, Capital Strategy and Investment Strategy, Housing Revenue Account (HRA) Revenue Budget and Rent Setting 2022/23 and HRA Capital Programme 2021-25.

Councillor Smart moved and Councillor Shore seconded the following amendment which had been circulated at the meeting:

“That the budget and council tax recommendations for 2022/23 are as set out in the report subject to the following amendment:

To increase the capital expenditure allocation to the 'Bandstand and Promenade Renovations' from £750k to at least the previous estimate of £3m, to allow for as much work as possible to be completed whilst the Bandstand is closed this summer, and to adequately reflect estimates of capital receipts in the capital strategy arising from the Council's External Finance Review.”

Gaynor Sedgwick (Save Eastbourne Bandstand Campaign Group) spoke as a public speaker on this item in respect of the Capital Programme.

Councillor Holt as Cabinet Member for Finance presented the budget. He highlighted that this was a balanced budget and was a budget of recovery following the pandemic and reductions in funding, and that this budget was not without exceptional pressures. The budget included an increase of 1.99% in

Council Tax. He thanked the Chief Finance Officer and her team for all their work and staff for achieving savings through the recovery and reset programme, and for all those who had enabled the town to attract cultural and levelling up funding.

Councillor Holt advised that the Council had a capitalisation direction in place from the Government, which enabled it to borrow money or sell assets to make up shortfall on income and pay for the running cost of services. As part of the external assurance review, the Council must limit its capital expenditure over the next few years to key and specific areas such as housing, essential maintenance and health and safety. For this reason, he advised he could not support the opposition amendment to increase the funding for the bandstand to £3m to a full renovation, from the £750k budgeted, as this was outside these parameters. In relation to the Motcombe Pool, he advised that the Council could not fund it directly under the current restrictions, but that it would be working with residents to secure funding via a Community Investment Company (CIC), in order to retain the facility for the community.

Councillor Smart spoke to the amendment and spoke on behalf of the opposition group in relation to the budget. He recognised that the last two years had been overshadowed by Covid, and he applauded the response from the Council and the savings that had been achieved. He advised that he considered that it was appropriate to fund the full cost of £3m to renovate the bandstand now and protect the asset, not simply doing enough for it to be reopened, or waiting for the Environment Agency to complete its sea defence proposals. He recognised the support that the local MP had provided in enabling the Council to achieve additional levelling up and cultural funding.

The Council then debated the budget in full, including the recommendations and the amendment, and Councillor Smart and Councillor Holt had the opportunity to sum up as the proposers of the amendment and the original motion.

The amendment was put to a named vote in accordance with legislation and was declared lost by 9 votes to 17:

**For:** Councillors Belsey, di Cara, Freebody, Lamb, Metcalfe, Murdoch, Shore, Smart and Taylor

**Against:** Councillors Babarinde, Bannister, Burton, Choudhury, Diplock, Holt, Maxted, Miah, Morris, Murray, Rodohan, Shuttleworth, Tutt, Vaughan, Wallis and Whippy.

The original recommendations were put to a named vote in accordance with legislation and were declared carried by 17 votes to 9:

**For:** Councillors Babarinde, Bannister, Burton, Choudhury, Diplock, Holt, Maxted, Miah, Morris, Murray, Rodohan, Shuttleworth, Tutt, Vaughan, Wallis and Whippy.

**Against:** Councillors Belsey, di Cara, Freebody, Lamb, Metcalfe, Murdoch, Shore, Smart and Taylor

**RESOLVED (17 votes to 9):**

1. That the recommendations as detailed in the reports from the Chief Finance Officer to Cabinet on 9 February 2022 be agreed including:
  - (i) To approve the General Fund budget for 2021/22 (Revised) and 2022/23 (original).
  - (ii) To approve an increase in the Council Tax for Eastbourne Borough Council of 1.99% resulting in a Band D charge of £261.85 for 2022/23.
  - (iii) To approve the revised General Fund capital programme 2022/23.
  - (iv) To endorse the continuation of the Flexible use of Capital Receipts.
  - (v) To approve the Treasury Management Strategy and Annual Investment Strategy for 2022/23.
  - (vi) To approve the Minimum Revenue Provision Policy Statement 2022/23.
  - (vii) To approve the Prudential and Treasury Indicators 2022/23 to 2024/25.
  - (viii) To approve the Capital Strategy.
  - (ix) To approve the Housing Revenue Account (HRA) income and expenditure proposals, including revised HRA budget for 2021/22 and the budget for 2022/23, rents and service charges and the arrangements for finalising Eastbourne Homes' management fee, including:
    - That social and affordable rents (including Shared Ownership) are increased by 4.1% in line with Government policy.
    - That the average General Needs Housing Benefit (HB) Eligible service charge will be £5.04 per week.
    - That the average HB Eligible service charge for Retirement Housing will be £35.85 per week.
    - That the Support charge for Retirement Housing will be £5.44 per unit.
    - That the average Non-HB Eligible heating charges will be £3.49 per week.
    - That the average non-HB Eligible water charges will be £3.33.
    - That garage rents are increased by 4.86% (September RPI).
  - (x) To grant delegated authority to the Chief Executive, in consultation with the Cabinet Portfolio holders for Financial Services and Direct Assistance

Service and the Chief Finance Officer to finalise Eastbourne Homes' Management Fee and Delivery Plan.

2. That delegated authority is given to the Chief Finance Officer to amend the budget for any presentational changes ensuring the Council Tax Requirement at 6 below remains unchanged.
3. That it be noted, that since the Cabinet meeting on 9 February the Business Rates return to the Government (NNDR1) had been finalised with no changes to the previous net budget assumptions.
4. That consequent upon a General Fund budget of £16,105,550 and other matters, the basic amount (Band D) of Council Tax for the Borough Council's functions will be £261.85 (representing an increase of 1.99%) calculated as follows:

	£'000	£'000
<b>Gross Expenditure:</b>		
General Fund		90,256
HRA		19,452
Business Rates Tariff payable and deficit		12,974
		<u>122,682</u>
<b>Less Income:</b>		
Service Income	(90,294)	
Contribution form Reserves	(4,648)	
Other Government Grants	(2,706)	
Business Rates income	(15,672)	
Collection Fund Surplus (Council Tax)	(262)	(113,582)
		<u>9,100</u>
<b>COUNCIL TAX REQUIREMENT</b>		<b>9,100</b>
<b>Band 'D' Council Tax</b>		<b>£261.85</b>

The statutory resolutions relating to this matter are given at paragraphs 5 and 6 below.

5. That it be noted that at its meeting on 1 December 2021 the Cabinet agreed the Council Tax Base of 34,754.0 for Band 'D' equivalent properties for the year 2022/23 (Item T in the formula in section 31B of the Local Government Finance Act 1992, as amended).
6. To calculate the Council Tax requirement for the Council's own purposes for 2022/23 as £9,100,335.
7. That the following amounts be now calculated by the Council for the year 2022/23 in accordance with Sections 31 to 36 of the Local Government Finance Act 1992, as amended:

(a)	£122,681,850	being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) of the Act.
(b)	£113,581,550	being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(3) of the Act.
(c)	£9,100,300	being the amount by which the aggregate at 5(a) above exceeds the aggregate at 5(b) above, calculated by the Council, in accordance with Section 31A(4) of the Act as its Council Tax requirement for the year. (Item R in the formula in Section 31B of the Act).
(d)	£261.85	being the amount at 5(c) above (Item R), all divided by Item T (4 above), calculated by the Council, in accordance with Section 31B of the Act, as the basic amount of its Council Tax for the year.

8. To note that East Sussex County Council, the Police and Crime Commissioner for Sussex and the East Sussex Fire Authority have issued precepts to the Council in accordance with Section 40 of the Local Government Finance Act 1992, as amended, for each category of dwellings in the Council's area as indicated in the table below.
9. That the Council, in accordance with Sections 30 to 36 of the Local Government Finance Act 1992, as amended, hereby sets the aggregate amounts shown in the table below as the amounts of Council Tax for 2022/23 for each of the categories of dwellings.

	A	B	C	D	E	F	G	H
	6/9	7/9	8/9	9/9	11/9	13/9	15/9	2
	£	£	£	£	£	£	£	£
<b>Precepting Authorities</b>								
Eastbourne Borough Council	174.57	203.66	232.76	261.85	320.04	378.23	436.42	523.70
East Sussex County Council	1,075.56	1,254.82	1,434.08	1,613.34	1,971.86	2,330.38	2,688.90	3,226.68
Sussex Police Authority	155.19	181.06	206.92	224.91	284.52	336.25	387.98	465.58
East Sussex Fire Authority	66.25	77.29	88.33	99.37	121.45	143.53	165.62	198.74
<b>Aggregate of Council Tax Requirements</b>	<b>1,471.57</b>	<b>1,716.83</b>	<b>1,962.09</b>	<b>2,199.47</b>	<b>2,697.87</b>	<b>3,188.39</b>	<b>3,678.92</b>	<b>4,414.70</b>

10. To determine that the Council's basic amount of Council Tax for 2022/23 is not excessive in accordance with the principles approved under Section 52ZB of the Local Government Finance Act 1992, as amended.



As the billing authority, the Council has **not** been notified by a major precepting authority that its relevant basic amount of Council Tax for 2022/23 is excessive and that the billing authority is not required to hold a referendum in accordance with Section 52ZK Local Government Finance Act 1992, as amended.

(Note – Following this item there was a 10-minute recess held at 8.50 pm).

### **63 Motion 3 - Maintaining Heritage Assets**

Councillor Smart moved and Councillor di Cara seconded the motion set out on the agenda as below:

“This Council commits to properly maintaining its Heritage (and other) assets such the Bandstand, Winter Garden, Redoubt Fortress and Motcombe Pool.”

Councillor Burton moved and Councillor Maxted seconded the following alternative proposal:

“The Council remains committed to, not only maintaining, but renovating our towns heritage assets.

The Council recognises that Eastbourne is fortunate in benefitting from more heritage assets than most towns, some of national significance, but that these are expensive to maintain. As the Council’s income from council tax is only £9.1m pa and Government has ceased to provide any Government support grant:

The Council:

- Calls upon Central Government to establish a Heritage Maintenance Fund to support the maintenance of Heritage assets whilst not disadvantaging our residents;
- Requests that our Member of Parliament, Caroline Ansell, to lobby Central Government on our behalf; and
- Requests that our Member of Parliament, Caroline Ansell, reports back to us on her progress.”

Chris Leach (Chair of the Eastbourne Society), Phil Hall and Heidi Emery spoke as public speakers in relation to this item.

The Council debated the motion and the alternative proposal and the ways proposed to support the heritage assets in the town.

The alternative proposal was put to a vote and declared carried by 16 votes to 0 votes, with 10 abstentions.

#### **RESOLVED (16 votes to 0, with 10 abstentions):**

1. That the Council remains committed to, not only maintaining, but renovating

our town's heritage assets.

2. That the Council recognises that Eastbourne is fortunate in benefitting from more heritage assets than most towns, some of national significance, but that these are expensive to maintain. As the Council's income from council tax is only £9.1m pa and Government has ceased to provide any Government Support Grant:
3. That the Council:
  - Calls upon Central Government to establish a Heritage Maintenance Fund to support the maintenance of Heritage assets whilst not disadvantaging our residents;
  - Requests that our Member of Parliament, Caroline Ansell, to lobby Central Government on our behalf; and
  - Requests that our Member of Parliament, Caroline Ansell, reports back to us on her progress.

## **64 Matters referred from Cabinet or other Council bodies (2)**

### **64a Local Council Tax Reduction Scheme.**

Councillor Shuttleworth moved and Councillor Tutt seconded the recommendations from Cabinet set out in the agenda in relation to the Local Council Tax Reduction Scheme, with the additional recommendation 3, from the Director of Service Delivery which was set out on the agenda supplement and had been circulated to all Councillors.

Councillor Shuttleworth advised that the amendment from the Director of Service Delivery arose from the regulations made on 10 February 2022 under the Energy Rebate Scheme 2022 and which had come into force on 12 February 2022. These required all local council tax support schemes to disregard Energy Rebate Scheme payments in determining a person's eligibility for a council tax reduction and the amount of any such reduction with effect from 1 April 2022.

The recommendations were put to a vote and declared to be carried unanimously.

#### **RESOLVED (unanimously):**

- (1) To adopt the 2021/22 Local Council Tax Reduction Scheme as the 2022/23 scheme;
- (2) To continue the Exceptional Hardship Scheme in 2022/23; and
- (3) To delegate authority to the Director of Service Delivery, in consultation with the Cabinet Member for Direct Assistance Services, to add provisions to the 2022/23 scheme, to comply with the Council Tax (Demand Notices and Reduction Schemes) (England) (Amendment) Regulations 2022.

**64b Appointment of External Auditor.**

Councillor Maxted moved and Councillor Shore seconded the recommendation of the report of the Chief Finance Officer, to opt in to Public Sector Audit Appointments (PSAA) national scheme for the appointment of the Council's External Audit arrangements post for the 2023/24 financial year onwards, in line with the recommendations of the Audit and Governance Committee on 12 January 2022.

This was put to a vote and declared carried.

**RESOLVED (unanimously):**

1. That Full Council approves the Audit and Governance Committee's recommendation to accept the Public Sector Audit Appointments' (PSAA's) opt-in invitation into the sector-led option for the appointment of external auditors from 1<sup>st</sup> April 2023; and
2. That delegated authority be given to the Section 151 Officer to complete and submit the 'opt in' form (Appendix B to the report) to PSAA by the deadline of the 11 March 2022.

(**Note** – During the discussion of this agenda item the meeting reached the point at which it had been running for four hours. The Mayor paused the meeting and asked if Councillors wished for the meeting to continue in accordance with Section 9 of the Council Procedure Rules and this was put to a vote and agreed unanimously).

**64c Approval of Licensing Fees and Charges 2022-23.**

Councillor Maxted moved and Councillor Belsey seconded the recommendation from the Licensing Committee of 17 January 2022, to approve the Licensing Fees and Charges 2022-23, to apply from 1 April 2022. This was subject to the correction to the Total Estimated Annual Income (Taxi Licensing) in an updated Appendix 1, which was circulated to all Councillors as part of Agenda Supplement 2.

The recommendation was put to a vote and declared carried.

**RESOLVED (unanimously):**

To approve the scale of Licensing Fees for 2022/23 as set out in updated Appendix 1.

(**Note** – having declared a disclosable pecuniary interest in this item, as a licence holder, Councillor Miah left the room during the discussion of this item and took no part in the discussion or vote).

**64d Review of the Cumulative Impact Assessment part of the Statement of Licensing Act Policy 2019-2024.**

Councillor Maxted moved and Councillor Tutt seconded recommendations from the Licensing Committee of 17 January 2022, to remove the Cumulative Impact Assessment (CIA) part of the Statement of Licensing Act Policy 2019-2023.

A concern was raised around supporting the removal of the CIA, due to a specific issue some residents were having with noise, as a result of the operation of bars in the town centre. Councillor Maxted advised that the concerns were recognised, but that the Licensing Committee had been advised that the Council was required to keep the CIA under review and could only continue it if evidence was presented that it needed to continue. No such evidence was presented to the Committee, and its removal was supported by the Police. He confirmed that this could be revisited again in the future.

The recommendations were put to a vote and declared carried.

**RESOLVED (By 21 votes to 4, with 1 abstention):**

To approve the removal of the whole Cumulative Impact Assessment part of the Statement of Licensing Act Policy 2019-2024 (Option C in the Committee Report) at this time, with an option to reintroduce if it becomes necessary.

**65 Motion 4 - Cardiology Services at the Eastbourne DGH**

Councillor Babarinde moved and Councillor Smart seconded the motion set out in the agenda and as below:

“This Council calls on:

1. East Sussex Healthcare NHS Trust to retain full cardiology services at the Eastbourne District General Hospital, including catheterisation laboratories and specialist inpatient services.
2. East Sussex Healthcare NHS Trust to publish – in full – the criteria and the criteria weightings it will use to assess where local cardiology services will be located in the future, as part of its ‘Improving cardiology and ophthalmology services in East Sussex’ proposals.
3. Local residents in Eastbourne and the surrounding areas to contribute to East Sussex Healthcare NHS Trust’s public consultation on its ‘Improving cardiology and ophthalmology services in East Sussex’ proposals before it concludes on Friday 11 March.”

The motion was debated in full across the chamber, with the majority expressing support for the motion. One Councillor indicated that they would abstain, as they considered that the proposed shape of the services should be determined by clinical leaders in line with best patient outcomes. Councillors who were also members of the East Sussex County Council Health Overview and Scrutiny Committee indicated that they would abstain on this matter, as they would consider the proposals formally in that role.

Councillor Babarinde, in summing up, read out a letter from Liz Walke, who led the Save the Eastbourne DGH group.

**RESOLVED (By 21 votes to 0, with 6 abstentions):**

That this Council calls on:

1. East Sussex Healthcare NHS Trust to retain full cardiology services at the Eastbourne District General Hospital, including catheterisation laboratories and specialist inpatient services.
2. East Sussex Healthcare NHS Trust to publish – in full – the criteria and the criteria weightings it will use to assess where local cardiology services will be located in the future, as part of its ‘Improving cardiology and ophthalmology services in East Sussex’ proposals.
3. Local residents in Eastbourne and the surrounding areas to contribute to East Sussex Healthcare NHS Trust’s public consultation on its ‘Improving cardiology and ophthalmology services in East Sussex’ proposals before it concludes on Friday 11 March.

**66 Calendar of Meetings 2022/23.**

The Council considered the Calendar of Meetings for 2022/23, which would be formally ratified at the Annual Council meeting.

**RESOLVED** – To approve the Calendar of Meetings for 2022/23.

**67 Special Urgency Decisions by Cabinet Members**

The Council noted the urgent decisions which had been made by the Leader since the last meeting, in relation to the ‘Omicron Hospitality and Leisure Grant Scheme’ made on 14 January 2022 and the ‘Covid-19 Additional Relief Fund Scheme’ made on 31 January 2022.

**68 Discussion on minutes of council bodies.**

The minutes of the following Council bodies were submitted to the meeting for information on the agenda and agenda supplement and noted:

- Cabinet – 1 December 2021 and 9 February 2022
- Planning Committee – 23 November 2021, 14 December 2022, 25 January 2022.
- Audit and Governance Committee – 24 November 2021 and 12 January 2022
- Scrutiny Committee – 29 November 2021 and 7 February 2022
- Licensing Committee – 17 January 2022

No questions were asked in relation to the minutes.

**69 Date of the next meeting.**

It was noted that the date of the next scheduled meeting was 18 May 2022 at 6 pm.

The meeting ended at 10.30 pm

Councillor Pat Rodohan (Mayor)

# Agenda Item 8

## Eastbourne Borough Council



**Mayor**  
**Councillor PAT RODOHAN**

**Deputy Mayor**  
**Councillor HELEN BURTON**

### MAYOR'S ANNOUNCEMENTS

#### Mayor's ENGAGEMENTS February 2022 – May 2022

<b>Date</b>	<b>Attendee</b>	<b>Event</b>
25.02.22	Mayor and Mayoress	Parade Bowls Club Committee Meeting, The Langham Hotel (10 am)
25.02.22	Mayor and Mayoress	Visit to Eastbourne District Indoor Bowls Club (2pm)
25.02.22	Mayor and Mayoress	Mayor's Charity Neon Disco, Hardwick Suite, ILTC (7pm)
27.02.22	Deputy Mayor and Consort	International Mother's Language, Community Wise (1.45pm)
27.02.22	Mayor and Mayoress	Best of the Fest Concert – Royal Hippodrome Theatre (3.30pm)
28.02.22	Mayor and Mayoress	Meeting with Gildredge Park Bowls Club, Mayor's Parlour (10am)
01.03.22	Mayor and Mayoress	Mayor's Charity Committee Meeting, Town Hall (6pm)
11.03.22	Mayor and Mayoress	Wild Coast Sussex in Bloom, Town Hall (12.45pm)
14.03.22	Mayor and Mayoress	Blue Van Drop In and RAFA Club Reopening, RAFA Club, Wish Road (10am)
19.03.22	Mayor and Mayoress	24 Hour Bowlathon in aid of Children with Cancer Fund, EDIBA, Hampden Park (9.30am)
20.03.22	Mayor and Mayoress	24 Hour Bowlathon in aid of Children with Cancer Fund, EDIBA, Hampden Park (9.30am)
22.03.22	Mayor and Mayoress	Eastbourne Orchestral Society Spring Concert, Town Hall (7.20 pm)
26.03.22	Mayor and Mayoress	Hailsham Choral 60 <sup>th</sup> Anniversary Concert All Saints Church, Grange Road (7.20pm)

<b>Date</b>	<b>Attendee</b>	<b>Event</b>
09.03.22	Mayor and Mayoress	Mayor's Charity Committee Meeting, Town Hall (6pm)
01.04.22	Deputy Mayor and Consort	Civic Prayer Breakfast, Hardwick Suite, ILTC (7.45am)
02.04.22	Mayor and Mayoress	Eastbourne Choral Society Concert, All Saints Church, Grange Road (7.20 pm)
04.04.22	Deputy Mayor and Consort	Reception for Nominees of the Queen's Award for Voluntary Service 2022 (6pm)
07.04.22	Mayor and Mayoress	Ground Breaking at the JPK Project (11 am)
07.04.22	Mayor and Mayoress	Tree Planting at Gildredge Park (12.30pm)
07.04.22	Mayor and Mayoress	MPCT Community Information Meeting, Carter Barracks (2pm)
11.04.22	Mayor and Mayoress	Mayor's Charity Committee Meeting, Online (6pm)
15.04.22	Deputy Mayor	Wave off Walkers Raising Funds for Chestnut Tree House, Eastbourne Pier (8.30am)
15.04.22	Deputy Mayor and Consort	Easter Egg Hunt, Beacon Centre (11am)
16.04.22	Deputy Mayor and Consort	Opening of Eastbourne MG, Langney Shopping Centre (7pm)
20.04.22	Mayor and Mayoress	Queen's Green Canopy Reception The Birley Centre (6.30pm)
23.04.22	Mayor and Mayoress	Mayor's Charity Ball, Winter Garden (6.15pm)
05.04.22	Mayor	Citizenship Ceremony Protocol Meeting, Online (5pm)
26.04.22	Deputy Mayor and Consort	The BIG Futures Show, Eastbourne Sports Park (10am)
29.04.22	Mayor and Mayoress	Mayor's Charity Quiz Night, Town Hall (6.30 pm)
02.05.22	Mayor and Mayoress	Scarecrow Festival, Heron Park School (12.30pm)
04.05.22	Mayor and Mayoress	Summer Show Civic Night, Royal Hippodrome Theatre (7.45pm)
05.05.22	Mayor and Mayoress	Deaf Awareness Day, Beacon Centre (11am)
06.05.22	Mayor and Mayoress	Thank You Party, The View Hotel (7pm)
07.05.22	Mayor and Mayoress	Gilbert & Sullivan Ruddygore Performance, Devonshire Park Theatre (7.30pm)



<b>Date</b>	<b>Attendee</b>	<b>Event</b>
09.05.22	Mayor	Eastbourne Access Group – Pedestrian Safety Forum (online) (10am)
09.05.22	Mayor	Citizenship Ceremony, Town Hall (2pm)

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<b>Report to:</b>	<b>Annual Council</b>
<b>Date:</b>	<b>18 May 2022</b>
<b>Title:</b>	<b>Appointments to Committees, Other Bodies and Outside Bodies, and appointment of Chairs and Deputy Chairs.</b>
<b>Report of:</b>	<b>Head of Democratic Services</b>
<b>Ward(s):</b>	<b>All</b>
<b>Purpose of report:</b>	<b>To seek approval of proposed allocations of seats and nominations, of the continuation of specified bodies, and of appointments to outside bodies.</b>
<b>Officer recommendation:</b>	<ol style="list-style-type: none"><li><b>1. To approve the proposed number and allocation of seats and nominations as set out in Appendix 1.</b></li><li><b>2. That the continuation of the following bodies be confirmed with terms of reference as set out in the Council's Constitution, and that they have a fixed membership or appointments are made by the Chief Executive, Deputy Chief Executive or relevant Director as the need arises: Equality Steering Group, Council Panels, Recruitment Panels, Task Groups and Project Boards.</b></li><li><b>3. To approve the appointments to serve on Outside Bodies in accordance with the names listed in Appendix 1.</b></li><li><b>4. That Neal Robinson and Graham Branton be re-confirmed as the Council's Standards Independent Persons for the municipal year.</b></li><li><b>5. To note the appointment of Stephen Gilbert as a co-opted audit independent member to the Audit and Governance Committee for a 4-year term until May 2026.</b></li><li><b>6. To approve the Scheme of Delegations to Officers and Proper Officer functions as set out in the relevant sections of the Council's Constitution.</b></li></ol>
<b>Reasons for recommendations:</b>	<b>To enable the Council to proceed with decision-making in the relevant bodies.</b>

**Contact Officer(s):**        **Name: Simon Russell,**  
   **Post title: Head of Democratic Services.**  
   **E-mail: Simon.Russell@lewes-eastbourne.gov.uk**  
   **Telephone number: 01323 415021**

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**1. Introduction**

1.1 Whole council elections were held on 2 May 2019, and two seats were determined at a by-election on 6 May 2021. As a result, the total number of councillors used in the calculation of committee seat numbers is 27 and the breakdown of seats is 18 Liberal Democrats and 9 Conservatives. The seat allocations are set out below.

**2. Current Structure**

2.1 This paper is based on the current democratic governance structure. and Group Leaders have submitted nominations on this basis.

**2.2 Base percentages:**

No. of Councillors (27)	<i>% seats on Council</i>
Liberal Democrats <b>18</b>	<b>66.67</b>
Conservatives <b>9</b>	<b>33.33</b>

2.3 **Committees.** The allocation of seats in accordance with the rules is as follows:

<b>Committee</b>	<b>No. of Seats</b>	<b>Controlling Group</b>	<b>Opposition Group</b>
Planning	8	5	3
Licensing	12	8	4
Audit and Governance	8	6	2
Scrutiny	8	5	3
<b>Totals:</b>	<b>36</b>	<b>24</b>	<b>12</b>

2.4 **Scrutiny Committee.** There is constitutional provision for a 7 or 8 seat committee. The proposed allocation of seats is for the latter in order to achieve overall balance.

2.5 **Licensing Committee (General and Licensing Act).** The law requires there to be not less than 10 members and not more than 15 members of a committee dealing with Licensing Act functions. In order to achieve overall balance, the proposal is for a 12-member committee in 2022/23. 5 members are appointed as chairs of ad hoc Licensing sub-committees.

**2.6 Advisory Bodies**

<b>Body</b>	<b>No. of Seats</b>	<b>Controlling Group</b>	<b>Opposition</b>
Conservation Area Advisory Group	4 (or 3)	2	2 (or 1)
Downland Forum	3 (or 4)	2 (or 3)	1

The Conservation Area Advisory Group has had 4 members since 2020/21, and it was agreed as part of the approval of its terms of reference in November 2020 that it would continue to have either 3 or 4. If 4, past Council practice has been to allow the opposition an equality of seats. The Downland Forum had 3 members and nominations have been made on the basis that this continues.

- 2.7 **Other Task Groups and Boards.** So far as is possible, groups are recommended to retain existing membership so as to maintain continuity and enable ongoing work to continue.
- 2.8 **Nominations.** The schedule of nominations from political groups based on these allocations are set out at Appendix 1. Any further updates to these appointments will be circulated prior to the meeting.
- 2.9 **Standards Independent Persons** – The Council appointed Standards Independent Persons, Neal Robinson and Graham Branton, in 2019 for a 4-year term commencing on 1 August 2019, subject to re-confirmation at Annual Council in each year. The Council is asked to reconfirm their appointment for the municipal year 2022/23.
- 2.10 **Audit Independent Member** – Audit and Governance Committee at its meeting on 2 March 2022, approved the appointment of a co-opted independent member to the Audit and Governance Committee. The Committee delegated authority to the Head of Democratic Services, in consultation with the Chair of Audit and Governance Committee and Chief Finance Officer, to undertake and complete the recruitment process. The recruitment process was successful, and Stephen Gilbert has been appointed as a co-opted independent member for a 4-year term until May 2026.
- 2.11 **Scheme of Delegation** - In accordance with the constitution, the Council is asked to approve the Scheme of Delegations to Officers and Proper Officer functions as set out in the relevant sections of the Council's Constitution.

### **3. Financial appraisal**

There are no financial implications from these proposals.

### **4. Legal implications**

The Council must act in accordance with sections 15 to 16 and Schedule 1 of the Local Government and Housing Act 1989 and the Local Government (Committees and Political Groups) Regulations 1990, in relation to the calculation of group Committee places.

**5. Appendices**

Appendix 1 – Proposed Allocations to Committee and Other Bodies, to Chairs and Deputy Chairs, and Appointments to Outside Bodies.  
*(Cabinet and Shadow Cabinet appointments are included for information only)*

**6. Background papers**

None

**Eastbourne Borough Council**

**Appointments Summary**

**CABINET:** (Leader of the Council plus 5 additional members of the controlling group). The formal appointment of the 5 members (other than the Leader) is to be made by the Leader following his/her appointment by the full Council. Although the Council has previously determined that the size of the Cabinet shall be between 4 and 6 in total it is open to the Leader to recommend the Council to agree a different size. The law requires that the Cabinet shall have at least 3 but not more than 10 members (including the Leader).

1	<b>Leader of the Council:</b> Cllr David Tutt (and Local Strategic Partnership, Economic Development)
2	<b>Deputy Leader:</b> Stephen Holt (and Financial Services)
3	Margaret Bannister –Tourism and Leisure Services
4	Alan Shuttleworth – Direct Assistance Services
5	Colin Swansborough – Climate Change, Place Services and Special Projects
6	Rebecca Whippy – Disabilities and Community Safety

**OPPOSITION "SHADOW CABINET"** (Notification for information)

1	<b>Opposition Leader:</b> Robert Smart (and Finance)
2	<b>Deputy Leader:</b> Penny di Cara (and Climate Change)
3	Colin Belsey – Disabilities
4	Jane Lamb – Direct Assistance Services
5	Kshama Shore – Place Services
6	Paul Metcalfe – Tourism and Community Safety

## **COMMITTEES**

**Scrutiny Committee** (7 or 8 members, not members of the Cabinet or the Mayor. Chairman to be appointed from the largest opposition group and Deputy Chairman from the controlling group.

<b>Controlling Group</b>		<b>Opposition</b>	
1	<b>D/Ch: Steve Wallis</b>	6	<b>Ch: Tony Freebody</b>
2	Josh Babarinde	7	Jane Lamb
3	Hurun Miah	8	Robert Smart
4	Peter Diplock	Substitutes:	
5	Amanda Morris		
Substitutes:		1	Colin Murdoch
1	Robin Maxted	2	Barry Taylor

**Planning Committee** (12 trained Councillors - not Cabinet members. 8 as members of the Committee and 4 as substitutes).

<b>Controlling Group</b>		<b>Opposition</b>	
1	<b>Ch: Jim Murray</b>	6	Jane Lamb
2	<b>D/Ch: Peter Diplock</b>	7	Colin Murdoch
3	Amanda Morris	8	Barry Taylor
4	Md. Harun Miah	Substitutes:	
5	Candy Vaughan	1	Penny di Cara
Substitutes:		2	Paul Metcalfe
1	Sammy Choudhury		
2	Robin Maxted		

**Licensing Committee** (Between 10 and 15 trained Members - 12 currently – not normally Cabinet members – but if so maximum of 2 and should not chair the Committee).

<b>Controlling Group</b>		<b>Opposition</b>	
1	<b>Ch: Robin Maxted</b>	9	Colin Belsey
2	<b>D/Ch: Peter Diplock</b>	10	Penny di Cara
3	Josh Babarinde	11	Colin Murdoch
4	Sammy Choudhury	12	Barry Taylor
5	Amanda Morris		
6	Jim Murray		
7	Colin Swansborough		
8	Candy Vaughan		

**Licensing Sub-Committee Standing Chairmen:** (Between 3 and 5 members drawn from the membership of the Licensing Committees)

<b>Controlling Group</b>		<b>Opposition</b>	
1	Peter Diplock	5	Colin Belsey
2	Robin Maxted		
3	Amanda Morris		
4	Candy Vaughan		



## **Audit and Governance Committee** (8 Councillors)

<b>Controlling Group</b>		<b>Opposition</b>	
1	<b>Ch: Robin Maxted</b>	7	Tony Freebody
2	<b>D/Ch: Amanda Morris</b>	8	Kshama Shore
3	Sammy Choudhury	Substitutes	
4	Peter Diplock	1	Penny di Cara
5	Md Harun Miah	2	Jane Lamb
6	Candy Vaughan		
Substitutes:			
1	Josh Babarinde		

2 Independent Persons: Graham Branton and Neal Robinson appointed for a 4-year term from 2019 and confirmed on an annual basis at Full Council.

1 Independent Audit Member: Stephen Gilbert appointed as a co-opted audit independent member for a 4-year term until May 2026.

## **JOINT COMMITTEE**

### **Joint Staff Advisory Committee**

(Comprises 3 members from Eastbourne Borough Council including at least 1 Cabinet Member and 1 Opposition Member, and 3 members from Lewes District Council and 4 staff representatives (2 from the recognised union and 2 from the staff group).

Chair to be appointed at the first meeting.

*Eastbourne Borough Council Members:*

<b>Controlling Group</b>		<b>Opposition</b>	
1	Stephen Holt	1	Penny di Cara
2	Colin Swansborough		
Substitutes:		Substitutes:	
1	Jonathan Dow	1	Tony Freebody
2	Alan Shuttleworth		

## **ADVISORY AND TASK GROUPS:**

### **Conservation Area Advisory Group**

3 or 4 members, not Planning Committee members, plus external advisors). Past Council practice has been to allow the opposition an equality of seats.

<b>Controlling Group</b>		<b>Opposition</b>	
1	<b>Ch: Steve Wallis</b>	3	Colin Belsey
2	Alan Shuttleworth	4	Robert Smart

**Non-voting co-opted advisors (up to 4 including the Council's Heritage Champion):** Hugh Parker (the Council's Heritage Champion), Richard Crook (Royal Institute of British Architects) and Nicolas Howell (Eastbourne Society).

**Grants Task Group (3 members)**

Controlling Group		Opposition	
1	Ch: Alan Shuttleworth	3	Penny di Cara
2	Margaret Bannister		

**Downland Forum (3 members)**

Controlling Group		Opposition	
1	Amanda Morris	3	Colin Belsey
2	Jonathan Dow		

**EBC COMPANY DIRECTORSHIPS:****Aspiration Homes LLP (Executive Members) (3 Councillors)***(Note - Appts do not have to be specific portfolio holders)*

Controlling Group		Opposition	
1	David Tutt	3	Barry Taylor
2	Alan Shuttleworth		

**Eastbourne Homes – Non-Executive Directors (currently 2)**

Controlling Group		Opposition	
1	Candy Vaughan	2	Colin Belsey

**CloudConnX Board – Director (Council’s Chief Executive)**

1	Robert Cottrill (CE)
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**Eastbourne Housing Investment Company Limited Board**

1	David Tutt (Leader)
2	Margaret Bannister (Cabinet Member)

In addition to Roger Eastwood (Chair, Eastbourne Homes Ltd), Ian Fitzpatrick (Director of Regeneration and Planning), Tim Whelan (Director of Service Delivery).

**South East Environmental Services Ltd Board (SEESL)**

Controlling Group		Opposition	
1	Leader of the Council – David Tutt	3	Leader of the Opposition – Robert Smart
2	Cabinet Member whose portfolio includes waste services or their nominated representative. Nominated rep is: Jonathan Dow		

## **PROJECT BOARDS:**

**Airbourne Project Board:** (Leader, Cabinet Member and Shadow Cabinet Member for Tourism and Enterprise) Cllrs: David Tutt, Margaret Bannister and Paul Metcalfe.

**Bedfordwell Road Project Board** – Councillors Alan Shuttleworth (Chair), Robin Maxted and Barry Taylor.

**Local Plan Steering Group:** Cllrs Margaret Bannister, Penny di Cara, Jim Murray, Colin Swansborough and David Tutt.

**Recovery and Reset Board:** Cllrs David Tutt, Stephen Holt and Kshama Shore. Officers: Robert Cottrill, Becky Cooke, Homira Javadi and Lee Banner.

**Strategic Property Board:** Cllrs Margaret Bannister, David Tutt and Robert Smart.

**Terminus Road Project Board** (joint with ESCC): Cllrs David Tutt and Robert Smart.

## **OTHER:**

**Armed Forces Covenant Champion:** Mayor or nominee

**Black and Minority Ethnic (BME) Champion:** Cllr Harun Miah

**Councillors appointed to hold a Youth Brief:** Cllrs Penny di Cara, Stephen Holt, Jim Murray and Rebecca Whippy.

**Disability Champion:** Equalities and Mental Health Champion: Cllr Rebecca Whippy. (Officer Mental Health Champion – Becky Cooke).

**Energy Champion:** Colin Swansborough

**Faith Champion:** Carolyn Heaps

**Heritage Champion:** Mr Hugh Parker

**Hospitals Champion:** Hon. Freeman Mrs Elizabeth Walke

**Walking Champion:** Gill Mattock

## Representation on Outside and Other Bodies 2019/20

Organisation	Council's Representative(s)
3VA (Voluntary Action Eastbourne), observer.	Cllr Alan Shuttleworth
Age Concern (Eastbourne)	Kathy Ballard
BHT Advice Eastbourne (formerly Eastbourne Housing Aid and Legal Centre)	Cllr Alan Shuttleworth
British Destinations (Annual Conference)	Relevant Cabinet Member (Cllr Margaret Bannister)
British Destinations (nomination to Policy Committee if election arises)	Relevant Cabinet Member (Cllr Margaret Bannister)
Cavendish Sports Centre Joint Liaison Committee	Cllrs Colin Murdoch and Peter Diplock
Citizens Advice Bureau	Kathy Ballard
Climate Change Strategic Panel	Cllrs Colin Swansborough (Chair), Jonathan Dow, Penny di Cara, Peter Diplock, Jim Murray, and Robert Smart.  2 external reps from the Eastbourne Eco-Action Network - Miles Berkley and Andrew Durling.
Community Safety Partnership	<i>See separate listing for this partnership and its linked groups and forums at end of this schedule.</i>
Cultural Involvement Group	Josh Babarinde, Harun Miah and Rebecca Whippy
Disability Involvement Group	Council's Disability Champion (Cllr Rebecca Whippy)
East Sussex Building Control Partnership	Relevant Cabinet Member (Cllr Colin Swansborough) NB: Lead officer to deputise.

East Sussex Gypsy and Traveller Forum	Relevant Cabinet Member (Cllr Colin Swansborough) and relevant Shadow Cabinet member (or their respective nominees). Opposition nominee is Cllr Barry Taylor (substitute is Cllr Robert Smart)
East Sussex Gypsy and Traveller Members' Group	Relevant Cabinet Member (Cllr Colin Swansborough)
East Sussex Health and Wellbeing Board	Cllr Rebecca Whippy Two voting members rotate between districts and boroughs on an annual basis
East Sussex Health Overview and Scrutiny Committee (co-opted member) (N.B. law requires nomination to be a member of the Council's Scrutiny Committee)	Cllr Amanda Morris
East Sussex Strategic Partnership	Relevant Cabinet Member or nominee (Currently – Cllr Helen Burton) + Chief Executive
East Sussex Strategic Planning Member Group	Cllr Colin Swansborough
Eastbourne Air Quality Partnership	Tim Whelan (Director of Service Delivery) and Cllr Colin Swansborough
Eastbourne Amalgamated Charities (Trustees)	Council nominated trustees: Mr B R Etheridge Cllr Helen Burton
Eastbourne and Wealden YMCA Board	Cllr Jim Murray
Eastbourne and District Enterprise Agency Limited (EDEAL)	Cllr David Tutt (or nominee)
Eastbourne Defibrillator Partnership	Representative no longer required.
Eastbourne Education Business Partnership	Mr Robert Cottrill (Council's Chief Executive)
Eastbourne Housing Forum	Relevant Cabinet Member (Cllr Alan Shuttleworth) or nominee
Eastbourne Open Bowling Tournament Management Committee	Cllr Sammy Choudhury

Eastbourne Seniors Club (appointment of trustee)	The Mayor or his/her nominee.
Lewes and Eastbourne Equality and Fairness Stakeholders Forum	Relevant Cabinet Member (Cllr Rebecca Whippy)
iESE Limited (General Meeting Representative)	Cllr Stephen Holt
iESE Transformation Limited (General Meeting Representative)	Cllr Stephen Holt
Local Government Association	Leader of the Council (with voting rights)
Local Government Association District Council Network	Leader - Cllr David Tutt
Local Government Association – East Sussex Branch	Leader and Deputy Leader of the Council – Cllrs David Tutt and Stephen Holt.
Local Government Association Coastal Issues Special Interest Group	Relevant Cabinet Member (Cllr Margaret Bannister) or nominee + 1 officer.
Pevensey and Cuckmere Water Level Management Board	6 members Cllrs Jonathan Dow, Penny di Cara, Peter Diplock, Amanda Morris, Jim Murray and Robert Smart.
Salvation Army Eastbourne Steering Group	Cllr Margaret Bannister
South Downs National Park Authority	Cllr Peter Diplock
Sussex Police and Crime Panel	Cllr Rebecca Whippy (Cllr Colin Swansborough is the named substitute)
South East England Councils	Relevant Cabinet Member or nominee. Nominee is Cllr Stephen Holt (with Cllr David Tutt as substitute)
Sussex Downs College	Cllr Colin Swansborough in the event that the college seek a nomination from the Council.

Taxi and Private Hire Forum	All members of the Licensing Committee are invited to attend (N.B. meets only as and when required.).
Team East Sussex	Leader of the Council (Cllr David Tutt) Deputy Leader is substitute (Cllr Stephen Holt)
Towner Charitable Trust	Cllr Colin Swansborough and Cllr Josh Babarinde
University of Sussex Court	Cllr Pat Rodohan

### **MANAGEMENT COMMITTEES**

Hampden Park Community Centre	Cllr Josh Babarinde
Langney Community Centre	Cllr Alan Shuttleworth (Langney) and Cllr David Tutt (St Anthony's)
Old Town Community Centre	Cllr Amanda Morris
Regency Park Community Centre	Cllr Margaret Bannister
Sovereign Community Centre	Cllr Penny di Cara
Shinewater and North Langney Partnership	Cllr Alan Shuttleworth

### **NEIGHBOURHOOD MANAGEMENT PARTNERSHIP GROUPS**

East Hampden Park (Co-ordinated by EBC and Sussex Police)	Ward Councillors are invited to attend all these groups.
Kingsmere Operations Group (Co-ordinated by Amicus Horizon Housing Association)	
Langney Village	
Old Town (Co-ordinated by Eastbourne Homes)	

Shinewater Operations Group  
(Co-ordinated by EBC)

Town Centre

Upperton

Willingdon Trees  
(Co-ordinated by Places for People)

### **COUNCILLOR REPRESENTATION ON THE EASTBOURNE COMMUNITY SAFETY PARTNERSHIP AND LINKED GROUPS AND FORUMS**

<b>Partnership Group</b>	<b>Representation</b>	<b>Councillor(s)</b>
Community Safety Partnership Main Board	Portfolio holding Cabinet Member or nominee	Cllr Rebecca Whippy
Joint Action Group (JAG)	Leader of the Council, Portfolio holding Cabinet Member, Opposition Leader and Opposition Shadow Cabinet spokesperson or respective nominees.	Cllrs David Tutt, Rebecca Whippy, Barry Taylor and Paul Metcalfe (Opposition group substitute is Cllr Penny di Cara)
Neighbourhood Watch Committee	One Member from either Group	Cllr Rebecca Whippy
Overseas Students Advisory Committee (OSAC)	1 Councillor	Cllr Steve Holt
Nightwatch and Shopwatch (Eastbourne Crime Group – Steering Group)	Relevant Cabinet Member	Cllr Rebecca Whippy
Neighbourhood Panels (Co-ordinated by Sussex Police)	Ward Councillors are invited to attend	



# Calendar of Meetings

## May 2022 - May 2023

**EASTBOURNE**  
Borough Council



Working in partnership with **Eastbourne Homes**

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MEETING:	Day	Time	May 2022	Jun	July	Aug	Sept	Oct	Nov	Dec	Jan 2023	Feb	Mar	Apr	May
Annual Council	W	6pm	18												24
Council	W	6pm	18		20				16			22			24
Cabinet	W	6pm		1	13		14		2	14		8	22		
Scrutiny Committee	M	6pm			11		12		28			6			
Planning Committee*	M	6pm	30	27	25	22	19	17	14	12	23	27	20	17	
Licensing Committee	M	6pm		13				10			16		13		
Audit and Governance Committee	W	6pm			12(Tu)		28		23				1		
Conservation Area Advisory Group	Tu	6pm		7	5	9	6		8		10		7		
Joint Staff Advisory Committee**	M(L) / W(E)	2.30pm		20(M)			21(W)			12(M)			1(W)		
Bank Holidays			2	2, 3		29				26, 27	2			7, 10	1, 29
Elections+															4(EBC)
Other				LGA Ann. Conf. 28 - 30											

**Notes:**

\*Meetings of the Planning Committee have been moved from Tuesdays to Mondays at the request of the Chair of the Planning Committee.

\*\*Meetings of Joint Staff Advisory Committee will alternate venues and days between Eastbourne (E) and Lewes (L).

+ Scheduled Elections during 2022/23 – Eastbourne Borough Council (EBC) elections May 2023.

Agenda Item 11

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<b>Report to:</b>	<b>Full Council</b>
<b>Date:</b>	<b>18 May 2022</b>
<b>Title:</b>	<b>Corporate Plan 2020-2024 - Refresh</b>
<b>Report of:</b>	<b>Robert Cottrill, Chief Executive</b>
<b>Cabinet member:</b>	<b>Councillor David Tutt, Leader of the Council</b>
<b>Ward(s):</b>	<b>All</b>
<b>Purpose of report:</b>	<b>To propose a refreshed edition of the current corporate plan in the light of the Covid pandemic and the recommendations of the CIPFA assurance review</b>
<b>Decision type:</b>	<b>Budget and policy framework</b>
<b>Officer recommendation(s):</b>	<b>To approve the refreshed Corporate Plan for the period 2022 to 2026</b>
<b>Reasons for recommendations:</b>	<b>The Council's aims and objectives, as set out in its current 4-year Corporate Plan, need to be adjusted to meet the challenges created by the Covid pandemic and to factor in the subsequent recommendations provided by the CIPFA assurance review, following the Council's capitalisation request to Central Government.</b>
<b>Contact Officer(s):</b>	<b>Name: Jo Harper Post title: Head of Business Planning and Performance E-mail: <a href="mailto:jo.harper@lewes-eastbourne.gov.uk">jo.harper@lewes-eastbourne.gov.uk</a> Telephone number: 07894 237929</b>

## **1 Introduction**

- 1.1 Council will be aware that, as a consequence of the coronavirus pandemic, application was made to the government for a capitalisation direction to help with offsetting the resulting financial pressures. This was agreed subject to consenting to an Assurance Review undertaken by CIPFA. At its meeting on 9 February 2022, Cabinet received a report on the outcome of that review which contained a total of 31 recommendations. These were all approved by Cabinet. One of those recommendations was that the current Corporate Plan should be refreshed in the light of the pandemic.
- 1.2 The Corporate Plan is the Council's overarching strategic document setting out high-level aims and ambitions. The current edition has a lifespan of 4 years from 2020 to 2024. It was approved by Full Council on 19 February 2020. Whilst the content of the Corporate Plan is, in essence, the strategic agenda of the Executive and controlling Administration, the document requires the approval of Full Council under the terms of the Constitution.

## **2 Key Headline Changes to the Corporate Plan**

- 2.1 The Corporate Plan contains four high level strategic themes, namely Growth and Prosperity, Quality Environment, Thriving Communities and Housing and Development. These remain largely unchanged in the proposed amended version attached, although they have been amended to reflect progress and adaptation since 2020. There are also some adjusted ambitions to reflect the current financial pressures unforeseen in 2020. In particular, it is necessary to 'park' further large commercial capital projects at this time. However, it is important that the nature and direction of the strategic ambitions are maintained, even if the pace and level of achievement needs to be tempered.
- 2.2 The main change in this refreshed edition of the Corporate Plan is that the fifth theme, previously stated as 'Best Use of Resources', has been replaced by a new overarching theme entitled 'Recovery and Stabilisation'. This theme seeks to pick up the key headline messages arising from the Assurance Review around financial stability, disposal of assets and robust governance, also factoring in work that is already underway. As with all the other themes, this theme will be supported by a number of operational level projects. A key message here is that the Council's ability for the foreseeable future to deliver on its aims and ambitions for all the current themes, will be largely dependent on its ability to deliver on the challenges of the Recovery and Stabilisation theme. This is reflected in the introductory text by the Leader of the Council in the opening section of the plan. Further, in order to have due regard to the magnitude of the challenge ahead, it is considered prudent to extend the lifespan of the refreshed plan for a further four years to 2026. This, in no way, precludes further refreshes within that timeline should it be deemed necessary.
- 2.3 The document attached to this report provides the text to be used in the refreshed version of the plan. Following this meeting, given the Council's approval, then a fully designed version will be producing using this text.

## **3 Consultation**

- 3.1 The original 2020-2024 Corporate Plan was subject to stakeholder consultation and the arising themes, aims and ambitions remain. This refresh of the Corporate Plan has been constructed following the recommendations of the CIPFA Assurance Review, and extensive dialogue with the Government's Department for Levelling Up, Housing and Communities on the capitalisation process.

## **4 Corporate Plan and Council Policies**

- 4.1 Approval of this proposal would require the current 2020-2024 Corporate Plan to be replaced by this version. There is no additional effect on other Council policies arising from this refreshed version of the plan other than it being a key part of embracing the policy directions recommended in the CIPFA Assurance Review.

## **5 Business case and alternative option(s) considered**

- 5.1 There are no viable alternative business case options. For the Council to be able to continue its essential service delivery and maintain its key strategic ambitions, it is first necessary to stabilise its financial position following the effect of the covid pandemic and other pressures outside of its direct control.

## **6 Financial Appraisal**

- 6.1 A financial appraisal of the Recovery and Reset programme was set out in the Cabinet report of 3 November 2021. The Council has been granted capitalisation direction of £4.6m for the year 2020/21 and £4.4m for the year 2021/22. The financial aspects of all projects and actions within the Corporate Plan will be included within the approved budget for 2022/23 and the Medium-Term Financial Strategy.

## **7 Legal implications**

- 7.1 There are no legal implications in arising from this report.

## **8 Risk management implications**

- 8.1 The risk management implications of individual decisions relating to the projects and initiatives set out in the corporate plan will be addressed as part of the planning and delivery of those individual projects.

## **9 Equality Analysis**

- 9.1 Equality Analyses will be undertaken in relation to the individual projects which make up the Corporate Plan. None of the proposed changes in the refreshed Corporate Plan are, in themselves, likely to add further equality-related impact. However, should the Council fail to achieve a level of action necessary to recover its sustainability, it is possible that important services may be impacted with significant effect on the community as a whole.

## **10 Environmental sustainability implications**

- 10.1 Environmental Sustainability implications will be considered for each individual project and is a prime consideration for all areas of the Council's work. The council is committed to the delivery of its Environmental and Climate Change Strategy.

## **11 Conclusion**

- 11.1 The refreshed Corporate Plan maintains the consistency of the Council's strategic direction set out in 2020. However, it recognises that, in the light of the unprecedented and unforeseen pressures, there has been very significant impact on the Council and local government as a whole in the last two years, compounded by existing pressures prior to that time. Thus, there is now a need to restabilise finances and future sustainability so that essential services can

continue and that the Council is in a healthy position to fulfil its community leadership role.

## **12 Appendices**

- Appendix 1 – The proposed refreshed Corporate Plan 2022-2026 – text only version. A fully designed version of this document will be produced once Council has given its agreement to the revisions.

## **13 Background papers**

The background papers used in compiling this report were as follows:

- CIPFA Assurance Review full document
- The original Corporate Plan 2020-2024 document
- Cabinet reports dated 5 February 2020, 3 November 2021 and 9 February 2022
- Council minutes dated 19 February 2020

# ***Eastbourne Borough Council Corporate Plan 2022-2026 (Refreshed from the 2020-2024 version)***

## **Introduction from the Leader, Councillor David Tutt**

*“A sustainable thread runs throughout all areas of our work”*

Welcome to the 2022 refresh of Eastbourne Borough Council’s corporate plan. The corporate plan is the Council’s overarching strategic document. It sets out our ambitions and vision for how we will provide outstanding customer service and provide Eastbourne’s communities and visitors with a great place to live, work and enjoy. Normally, the corporate plan is set for a four year period, in this case 2020-24. However, due to the unprecedented events of the last two years, it is necessary for us to fundamentally adjust our strategic position to meet present and future challenges and extend its timeframe to reflect the extent of the challenge.

Thus, this mid-term refresh of our corporate plan is set against the backdrop of the coronavirus pandemic. As has been the case with all authorities, the pressures of responding to the needs of our community coupled with huge unavoidable losses of crucial revenue income during this terrible time, has left local government with some huge recovery challenges. When you factor in previous and ongoing pressures caused by the loss of millions of pounds of central grant funding, the ever-increasing inflationary price rises and, as yet unknown, global effect of the tragedy unfolding as a result of Russia’s invasion of Ukraine, the scale of the challenge is daunting indeed.

There is no quick fix here. The Council needs to rebuild its revenue stream, replenish its reserves and be prudent in its use of resources over the foreseeable future. The Council has been working proactively with the Government Department for Levelling Up, Housing and Communities (DLUHC) in respect of being able to use its capital resources such as borrowing and asset disposal in order to address short term funding pressures (this is known as capitalisation). The Council has also received helpful guidance and recommendations from the Chartered Institute of Public Finance and Accountancy (CIPFA) on how best to chart a course to future sustainability.

To this end, readers familiar with our 2020-24 corporate plan will notice that, in addition to our ongoing high level strategic themes (Growth and Prosperity, Housing and Development, Quality Environment and Thriving Communities), there is now a whole new overarching strategic theme entitled ‘Recovery and Stabilisation’ which set out a comprehensive programme of projects and actions which are underway to ensure recovery and future financial resilience. Not only does this new theme seek to meet the challenges summarised above but it will also underpin all the other themes. Put simply, our ability to deliver on the stated aims and actions of all the ongoing themes will be largely dependent on our success in delivering the aims and actions under ‘Recovery and Stabilisation’.

## Appendix 1

The council will continue to play a key role in community leadership and enabling the long-term sustainability and resilience of our communities. This is particularly important as we continue to redevelop and regenerate Eastbourne as well as provide new homes. Our priority themes continue to reflect our vision to deliver a clean and attractive zero carbon town, producing less waste than before, with a high-quality built environment, excellent parks and open spaces for visitors and residents to enjoy, served by a number of good transport options. Notwithstanding the tremendous challenges ahead, we remain committed to our values and to the future prosperity of Eastbourne.



### Eastbourne – Facts and Figures

#### **Population – 103,324**

Population increased by 4.9% between 2010 and 2020. Below average for South East England (7.5%).

Population predicted to grow by 2030 to 106,894

#### **Tourism**

In 2019, £408.9m spend by tourists to Eastbourne. 81% of overnight visitors stay in paid accommodation (hotels, B&Bs etc).

28.1% of employment is tourism related.

#### **Economy**

In 2021 71% in employment. 59.7% employed by an organisation/company, and 11.3% self-employed.

60.8% = full time

39.2% = part time

29% of Eastbourne areas in the 3 most deprived national deciles.

#### **Households**

Projected households to 2030: 49,922

Average house price (2020): £245,125 vs £211,000 (2016)

#### **Breakdown of industries**

Human health and social work activities – 24.4%

Wholesale and retail trade: repair of motor vehicles – 19.5%

Manufacturing – 3.7%

Education – 9.8%

Construction – 4.3%

Accommodation and food service activities – 9.8%

Professional, scientific and technical activities – 5.5%

Administration and support service activities – 4.9%  
Public administration and defence – 3.7%  
Transport and storage – 2.4%  
Information and communication – 1.7%  
Real estate activities, excluding imputed rental – 3.0%  
Arts, entertainment and recreation – 2.4%  
Financial and insurance activities – 1.5%  
Agriculture, mining, electricity, gas, water and waste – 0.7%  
Other service activities – 2.4%

### Customer Charter - Our Promise To You

We aspire to provide outstanding customer service and provide Eastbourne's communities with a great place to live, work and enjoy. Our commitment to you is enshrined in our new customer charter and you will see us delivering your services through our visible teams of Customer First, Neighbourhood First, Homes First and Environment First.

#### **As a valued customer you can expect us to:**

##### **Be fair**

- Treat you as an individual
- Deliver a professional service
- Be honest about what we can and can't do
- Provide services that do not unfairly discriminate against or disadvantage anyone in the community

##### **Be respectful**

- Listen to you
- Be courteous, polite and helpful at all times
- Maintain your privacy and confidentiality
- Do what we say we will do

##### **Be accessible**

- Provide modern, efficient online services 24 hours a day, seven days a week
- Communicate clearly
- Publish clear, concise and up to date information on our website
- Respond to customer enquiries sent through all channels including social media profiles
- Deliver reasonable adjustments to those needing help accessing our information, premises or services

##### **Be accountable**

- Give our name so you know who you are dealing with
- Focus on delivering our core responsibilities
- Clearly signpost how you can provide feedback on our services

### **Be efficient**

- Be knowledgeable, giving accurate information
- Provide online channels that enable you to access our services at your convenience
- Communicate with you electronically, wherever appropriate, but offering other methods if you needed
- Make the best use of council resources to ensure we are providing value for money

### **Learn**

- Aim to get things right first time and learn from experience
- Take complaints seriously and seek to resolve any issues at the earliest opportunity

### **In return, we ask that you:**

- Treat our staff with respect
- Give us the correct information at the right time
- Tell us when something changes
- Share your views with us on council matters that are important to you
- Tell us about anything we can do to overcome barriers to accessing our services.

### **Recovery and Stabilisation**

Eastbourne Borough Council, like all local authorities, was hit hard by the Covid pandemic. As well as ensuring that all parts of our community were properly supported during this unprecedented time, the effect of the pandemic was particularly acute on coastal resort towns like Eastbourne due to the total loss of tourism and leisure income for a long period of time. As a result, we now need to put in place stringent measures to recover our position and provide future financial stability. As well as focusing on sound commercial opportunities, we will ensure the best possible use of our limited resources to deliver high quality customer services. Whilst doing so, we will continue to embed sustainability into our procurement practices and make considered purchasing decisions such as finding alternatives to single-use plastics. We will also become more efficient in our use of energy at our sites, making targeted improvements where cost effective to do so.

### **Commercialisation and increasing revenue**

#### **Achieved through:**

- Reinvigorating those commercial asset sites that provide valuable revenue income, enabling the Council to maintain essential and statutory services
- Focusing new capital expenditure primarily on housing, health and safety issues, and only undertaking new commercial ventures when subject to rigorous, sound business cases that are affordable and achievable
- Reviewing our property portfolio with a view to strategic disposals, taking into account capital worth, revenue yield and social value
- Lobbying Government for additional funding specifically to enable ongoing maintenance of heritage assets

### **Delivering high quality customer services**

#### **Achieved through:**

- Improving online engagement and digital services
- Responding to customer feedback to improve our services
- Developing our staff with effective use of the apprenticeship levy

### **Delivering value for money services and responsibly managing risk**

#### **Achieved through:**

- Automation
- Council tax and business rates which help deliver residents' services efficiently
- Preparing for and responding to local and national challenges

### **Generating social value**

#### **Achieved through:**

- Responsible procurement practices including through working with partners on efficient procurement routes to market
- Ensuring staff wellbeing through following work practices that protect and look after the physical and mental health of staff

Having a workforce and culture that reflects the diversity of the local community and providing diversity training in recruitment and selection practice

### **Providing robust governance**

#### **Achieved through:**

- Regular monitoring of performance and progress against targets, internally through the Recovery and Stabilisation Board, and through the respective public democratic roles of the Council's Cabinet, Scrutiny Committee and Audit and Governance Committee.
- Liaison as required with external partners and agencies, in particular the Council's auditors, CIPFA and Government.
- Having a workforce and culture that reflects the diversity of the local community and providing diversity training in recruitment and selection practice
- Ensuring that our assumptions of income are realistically reflected in budget setting and that the ambitions and objectives of our capital programme are in sync with the projections of our medium-term financial strategy

### **Growth and Prosperity - Eastbourne in 2026**

We will have a prosperous, thriving and sustainable economy which provides opportunities for businesses to grow and invest, supports employment and skills, invests in housing and regeneration along with the infrastructure to support economic growth. Eastbourne will continue to be an outstanding destination for tourism, arts, leisure, heritage and culture but will actively seek opportunities to diversify the town's business offer to reduce the scale of reliance that currently exists in respect of tourism and leisure

#### **Our success measures are:**

- Tourism figures
- Retail vacancy rates
- Maintaining high numbers of venue patrons
- Business rates and rent collection figures

### **Growth & Prosperity in Eastbourne in 2026 will be:**

#### **Outstanding in tourism and leisure**

#### **Achieved through:**

- A refurbished Sovereign Leisure Centre
- An Hotel of Excellence, which will provide students and apprentices 'real time' hotel training opportunities, by working in and experiencing the day-to-day operations and service departments of an operational hotel

- A comprehensive Seafront Strategy

An exciting arts and events programme, including world-class musical performances, theatre productions and a wide variety of bandstand performances

### **Attractive & thriving**

#### **Achieved through:**

- Maintaining the heritage environment
- Continuing to improve the public realm in the town centre and provide a continuous pedestrian link between the railway station and the seafront

### **Supporting and attracting business**

#### **Achieved through:**

- Exploring in liaison with partners opportunities for further diversification and growth of our business offer in order to reduce reliance on tourism and leisure
- Revitalising Sovereign Harbour Innovation Park
- Working with YourBID business improvement district partnership
- A local industrial strategy which will define how areas will maximise their productivity whilst minimising environmental impact
- Delivery of a seafront strategy with the Chamber of Commerce, Hospitality Association and Federation of Small Businesses.

### **Growth & Prosperity - Eastbourne in 2026 will have:**

#### **Improved infrastructure**

##### **Achieved through:**

- Continuing to lobby government for a new A27 dual carriageway between Lewes and Polegate
- New integrated cycling and walking routes
- Implementing the Transport for South-East strategy
- Support for high-speed rail services to the town and support for reduced train journey time between Eastbourne and London
- Supporting improved high-speed broadband including full fibre coverage

#### **Exciting cultural events**

##### **Achieved through:**

- A vibrant and broad ranging events programme
- Successfully hosting the International Lawn Tennis Tournament annually
- Delivering increased conference trade at Devonshire Quarter
- Delivery of Levelling Up projects including a cultural and education centre at Black Robin Farm, improvements to Victoria Place and a significant public art engagement and learning project in conjunction with the Towner.

### **Housing & Development - Eastbourne in 2026:**

We will work alongside residents to deliver decent, safe and well managed housing, meeting the needs of residents by investing in our homes, creating supported communities that work, helping our tenants with their energy bills as we take steps to make council homes more environmentally sustainable, and responding to homelessness and housing needs through maximizing the provision of new affordable housing.

##### **Our success measures are:**

- The number of new homes built or purchased
- Reducing the number of families housed in emergency accommodation
- Increasing the number of housing first accommodation units available to former rough sleepers
- Increasing the levels of satisfaction across housing services
- Increasing the numbers of residents helped to remain independent in their homes
- Efficient processing of planning applications



### **Housing & Development - Eastbourne in 2026 will be:**

#### **Addressing homelessness**

##### **Achieved through:**

- Focusing on prevention, to support households at risk for homelessness
- Developing a Housing hub, co-locating with local authority, health and voluntary sector partners
- Delivering the Rough Sleeper initiative to address the number of rough sleepers in the town and support them in finding suitable accommodation
- Bringing empty homes back into use

#### **Promoting homes that sustain health & wellbeing**

##### **Achieved through:**

- Exploring how technology can be used to maintain home independence and implementing relevant initiatives
- Further use of grant funding to extend independent living
- Developing integrated health, housing and care strategies

### **Housing & Development - Eastbourne in 2026 will have:**

#### **Good access to housing that meets modern standards**

##### **Achieved through:**

- Effective development pipeline within the council's housing companies
- Promoting accessible low-cost rental and home ownership initiatives
- Reducing the environmental impact that privately owned homes have on the environment.

#### **Safe, well managed and decent homes**

##### **Achieved through:**

- Giving residents a voice in how their homes & communities are managed
- Reducing the environmental impact that council owned homes have on the environment

### Locations regenerated and more housing

#### Achieved through:

- Agreeing a new Local Plan that sets delivery targets that meet local housing needs
- Working with public sector partners to utilise shared assets
- Working with public / private sector partners to deliver new affordable housing
- Identifying sustainable locations for development
- Transitioning to the delivery of new carbon neutral & environmentally friendly homes
- 'Living above the shop': encouraging and repurposing premises above shops and commercial units to be used as residential accommodation

### Quality Environment - Eastbourne in 2026:

We will have a clean and attractive zero-carbon town, producing less waste with better air quality than before. The town will have a high-quality built environment, excellent parks, open spaces and be served by a number of good transport options.

#### **Our success measures are:**

- Percentage of household waste recycled
- Addressing the number of fly tips
- Annual figure for food inspections
- Reducing the incidents of graffiti
- Improved carbon reduction through biodiversity
- Delivering a new flood defence scheme

### Quality Environment - Eastbourne in 2026 will be:

#### **Effectively tackling waste**

##### **Achieved through:**

- Waste reduction education campaigns
- An effective local authority-controlled waste company (South-East Environmental Services)
- Waste crime addressed

#### **Protecting the environment**

##### **Achieved through:**

- Following a contaminated land strategy
- Following our Biodiversity and pesticide strategies and action plans to enhance the biodiversity of public and open spaces
- Planting more trees and greening urban areas

#### **A low carbon place**

##### **Achieved through:**

- Implementing an air quality strategy which is ambitious but achievable
- Electric vehicle charging points throughout the borough
- Residents cycling and using public transport more through improved infrastructure

### **Quality Environment - Eastbourne in 2026 will have:**

#### **Sustainable open spaces**

##### **Achieved through:**

- A comprehensive Downland Strategy
- Improved parks and open spaces
- Measures to promote Eastbourne as the eastern gateway to the Southdown National Park
- Progression of the Eastbourne Park Plan

### **Thriving Communities Eastbourne in 2026**

Our vision is for strong communities where individual residents and their different organisations and support networks have the resources they need to be healthy, feel safe, and thrive. Key to this is our work with partners through the Eastbourne Youth Partnership and the Community Safety Partnership, and with partners in the police, health services and East Sussex County Council. We will also promote equality and foster positive relationships.

#### **Our success measures are:**

- Reducing levels of crime per 1000 population compared with similar areas
- Benefits processing times
- Surveys demonstrate residents feel safer

### **Thriving Communities - Eastbourne in 2022-26 will:**

#### **Promote inclusion and address deprivation**

##### **Achieved through:**

- Fostering positive relations between communities
- A more accessible town (using our disability access audit as a starting point)
- Working with residents to help understand inequality and putting in place measures to reduce isolation
- Promoting financial independence by improving access

### **Promote physical health and mental well-being**

#### **Achieved through:**

- Working with Wave Leisure, other activity providers and the East Sussex Public Health team to promote physical activity
- Improving the facilities provided at the Sovereign Leisure Centre
- Promoting walking and cycling as both leisure and commuting activities

### **Thriving Communities - Eastbourne in 2022-26 will have:**

#### **Actively engaged communities**

##### **Achieved through:**

- Supporting the activities of local voluntary and community groups
- Working with partners to represent the interests of identified groups
- Supporting staff across the council to take part in voluntary activities

#### **Safe communities**

##### **Achieved through:**

- Identifying and addressing risks and emerging threats such as 'cuckooing' and county lines
- Ensuring that new developments and regeneration schemes adhere to 'secure by design' principles
- Working with the police and other local agencies to tackle local crime and disorder, by identifying emerging threats and targeting measures to address these

#### **Safe residents**

##### **Achieved through:**

- Working with partners to uncover and tackle domestic abuse and hate crime
- Safeguarding children and vulnerable adults through clear procedures to identify them and secure required interventions
- Working closely with partners to tackle modern slavery and human trafficking
- Running campaigns that promote safety in the home

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<b>Report to:</b>	<b>Full Council</b>
<b>Date:</b>	<b>18 May 2022</b>
<b>Title:</b>	<b>Annual Pay Policy Statement</b>
<b>Report of:</b>	<b>Assistant Director for HR and Transformation</b>
<b>Ward(s):</b>	<b>All</b>
<b>Purpose of report:</b>	<b>To present a Pay Policy Statement for the financial year 2022/23 for approval by the Council.</b>
<b>Officer recommendation(s):</b>	<b>That the Council approves and recommends the updated Pay Policy Statement for publication on the Council's website.</b>
<b>Reasons for recommendations:</b>	<b>Sections 38-39 of the Localism Act 2011 require local authorities to adopt and publish a Pay Policy Statement.</b>
<b>Contact Officer(s):</b>	<b>Name: Becky Cooke Post title: Assistant Director for HR and Transformation E-mail: becky.cooke@lewes-eastbourne.gov.uk Telephone number: 07805 812060</b>

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## **1 Introduction**

- 1.1 The Localism Act 2011 places an obligation on relevant local authorities to be more accountable to the communities they serve.
- 1.2 Part 1, Chapter 8, of the Act requires the Council to prepare, approve and publish a Pay Policy Statement. The statement drafted for Eastbourne Borough Council is appended to this report (Appendix 1). The Council is required to keep the Statement up to date and it has now been reviewed to take account of the latest statistical data.
- The revised version is presented to Council for consideration and approval. Once adopted, it will replace the current version on the Council's website.

## **2 Changes to the Pay Policy Statement**

- 2.1 The 'pay multiple' is the ratio between the highest paid salary and the median average salary of the whole of the Council's workforce.
- 2.2 The lowest spinal column (scp) point we paid our permanent employees at 31 March 2021 is SCP3, which is £19,258 per annum. The median point at 31 March 2022 is £25,919.

The Council's pay multiple for 2021/22 was 5.6784 which remains within the Council's aim to maintain a multiple no greater than 6 to 1.

### **3 Financial appraisal**

- 3.1 An annual pay policy is a requirement of the Localism Act. Generally, pay increases are agreed as part of National negotiations of the National Joint Council, and assumptions on this are included in the budget as part of the annual budget setting process, so any increase in pay award is reflected in the budget each year.
- 3.2 The 2022/23 Pay Policy Statement sets out the pay policy of the Council and there are no financial implications arising directly from this report or as a result of publishing the Pay Policy Statement.

### **4 Legal implications**

- 4.1 This report reflects the requirements of sections 38-39 of the Localism Act 2011 with regard to pay accountability. The key requirements are that pay policy statements be:
- prepared for each financial year
  - approved by full council
  - published on the Council's website

Under section 40, the Council must, in performing its functions under sections 38-39, have regard to the guidance on openness and accountability in local pay issued by the Secretary of State.

Lawyer consulted 03.05.22

Legal ref: 011054-JOINT- OD

### **5 Risk management implications**

- 5.1 The primary risk should the updated Pay Policy Statement not be updated is the breach to our regulatory responsibilities and commitments to staff with the potential for reputational damage.

### **6 Equality analysis**

- 6.1 A 'No Relevance' report has previously been submitted to the Equalities and Fairness Planning Group.

### **7 Appendices**

- Appendix 1 – Pay Policy Statement 2022/23

### **8 Background Papers**

Statutory guidance [‘Openness and accountability in local pay: Guidance under section 40 of the Localism Act’](#).





### **Pay Policy Statement 2022/23**

This Pay Policy Statement is provided in accordance with Section 38(1) of the Localism Act 2011 and this will be updated annually from April each year.

This Pay Policy Statement sets out the councils policies relating to the pay of its workforce for the financial year 2021/22, in particular:

- a) The remuneration of its Chief Officers;
- b) The remuneration of its 'lowest paid employees'
- c) The relationship between:
  - i) The remuneration of its Chief Officers and;
  - ii) The remuneration of its employees who are not Chief Officers

#### **New Appointments**

Full Council shall agree salary packages in excess of £100,000 for new appointments. Salary packages shall include salary, bonuses, fees, benefits in kind or allowances that would be routinely payable to the appointee. The salary package shall be agreed before recruitment for the post begins.

#### **Publication of Information**

The authority will publish appropriate details of those relevant staff whose salary is at least £50,000.

#### **Pay Multiples**

The authority will publish information on pay multiples – the ratio between the highest paid employee and the median salary across the organisation.

The authority shall publish the actual pay multiple as at 31 March each year. The authority recognises that the actual pay multiple will vary slightly year on year for the reasons set out above, but will usually aim to maintain a multiple no greater than 6 to 1.

#### **Local Election Duties**

Fees for local election duties will be paid separately to the remuneration paid for an officer's employment. Those fees are set in accordance with a scale of fees and charges agreed and reviewed annually jointly by all authorities in East Sussex. For parliamentary elections (national and European) and national referenda, those fees are set nationally by parliament.

### **Pay Determination**

The pay for the highest paid employee has previously been set through benchmarking exercises within the local government employment market, pay levels in the local area, relative cost of living in the local area, including housing costs, and through the application of nationally negotiated pay awards by the Joint National Council for Chief Executives. For 2022/23 this current remuneration level will continue and any nationally negotiated pay awards will be paid.

Members of the Corporate Management Team shall have their salary levels set based on compliance with equal pay, discrimination and other relevant employment legislation, whilst also ensuring that remuneration packages broadly align with market norms for relevant local government and public sectors. The appropriate banding shall be determined, depending on the current responsibilities and accountabilities, size of department, market pressures and any other relevant information. Total salary packages above £100,000 will be subject to agreement by full Council.

The basic pay of all other employees comprises a core grade derived from the national pay spine as set out in the National Joint Council for Local Government Services National Agreement on Pay and Conditions of Services. This grade range consists of a number of salary points through which employees may progress until the top of the grade is reached.

The salary grade for each post shall be determined using the Council's agreed job evaluation scheme.

### **Low Pay**

The lowest paid employees within the council are those permanent workers who are paid on the councils' lowest hourly rate.

The councils consider this to be the most appropriate definition as this is the lowest pay point/pay level on its substantive pay structure and which normally applies to new entrants to the lowest graded jobs within the councils. The councils have had regard to guidance issued by the Local Government Association and JNC for Local Authority Chief Executives in agreeing this definition.

For the purposes of this policy statement, remuneration includes the employee's basic annual salary and any other allowances or other similar payments, benefits in kind, any increases or enhancements to any pension entitlement and any termination or other severance payments.

### **Pension provision**

All employees are eligible to join the Local Government Pension Scheme in accordance with the statutory terms of that scheme.

The authority shall maintain a policy on discretionary payments for early termination of employment as required by the Local Government (Early

Termination of Employment) (Discretionary Compensation) Regulations 2006 and all severance payments made shall follow the approach of that policy.

### **Termination or severance payments**

Any proposal to offer a severance payment of £100,000 or more to a member of staff leaving the organisation will be referred to full council.

### **Re-engagement of Chief Officers**

#### **Re-engagement as employees**

- (1) Subject to any relevant provisions in employment and equalities legislation, the Council's policy is not to re-employ as a Chief Executive any former Chief Executive or Chief Officer who left the Council for any reason other than compulsory redundancy, and was in receipt of a severance or termination payment, for a period of three years from the date of termination of employment. This policy may be varied in exceptional circumstances which are approved by a delegated panel/committee of Council Members acting on behalf of Full Council and advised by appropriate persons.
- (2) Where a Chief Executive/ Chief Officer's employment has been terminated compulsorily on grounds of redundancy, they will not be re-employed in the same or a similar post for a period of one year following the date of termination of employment. If they are re-employed in another post within four weeks after the effective date of redundancy, they will lose their right to a redundancy payment, including any enhancements under the provisions of the LGPS or the Local Government (Early Termination of Employment) (Discretionary Compensation) (England and Wales) Regulations 2006.
- (3) Any former Chief Executive or Chief Officer who is employed by Lewes District Council and who has previously received a severance, termination or redundancy payment from this or any other Council or related body will not have previous service counted when determining any further entitlements to notice periods, sickness payments, annual leave or other benefits/entitlements based on continuous service.

#### **Re-engagement under a contract for services**

The Council's policy is not to re-engage under a contract for services any former Chief Executive or Chief Officer who left the Council for any reason and was in receipt of a redundancy, severance or termination payment, for a period of three years from the cessation of employment. This policy may be varied in exceptional circumstances which are approved by a panel/committee convened by the Council to act in this matter and advised by persons including the Council's Monitoring Officer, except where the Monitoring Officer is a Chief Officer.

### Employment of those in receipt of an LGPS pension

**General:**

In the unlikely event that the Council employs as a Chief Executive or Chief Officer a person who is in receipt of a pension under the LGPS, the rules on abatement of pensions adopted by the Council's Administering Authority for the LGPS, pursuant to Regulations 70 and 71 of the Local Government Pension Scheme (Administration) Regulations 2014 must be applied.

**Flexible retirement:**

The LGPS regulations permit the Council to offer flexible retirement to employees aged 55 or over, so that they can reduce their hours of work, and receive a pension in respect of accrued years in the scheme.

## Executive decision taken by Leader



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***Decision taken by:***

Councillor David Tutt

***Date of decision:***

28 February 2022

***Subject of report:***

On 27 October 2021 the Government announced the introduction of a new Business Rate Relief scheme for retail, hospitality and leisure properties and the extension of Transitional relief and Supporting Small Business relief for small and medium sized properties. Guidance was issued to Local Authorities at the end of December 2021.

The Government fully expects billing authorities to grant these reliefs to qualifying ratepayers before 01 April 2022 for the 2022/23 financial year.

***Exempt matter (if any as given under Schedule 12A of the Local Government Act 1972):***

No

***Key decision?:***

Yes

***Open summary of decision made:***

The Leader of the Council approves the 2022/23 Retail, Hospitality and Leisure and the Transitional Relief and Supporting Small Business Relief schemes. Grants the Director of Service Delivery delegated authority, to implement, and if necessary, amend each Policy (in consultation with the Leader). Such delegated authority will include any measures necessary for or incidental to its management and administration.

In accordance with section 20 of the Council's Scrutiny Procedure Rules, the call-in procedure shall not apply to this decision given its urgency. A decision is urgent if, in the view of the decision maker, any delay likely to be caused by the call-in process would, for example, seriously prejudice the Council's or the public's interests.

***Reason(s) for decision:***

These are new schemes which needs to be implemented as a matter of urgency and so executive approval for the scheme is being sought from the Leader. The Leader is being asked to authorise the Director of Service Delivery to implement and administer the scheme as there is no existing officer delegation in place.

***Alternative options considered:***

These are government rate relief schemes which must be in place prior to 01 April 2022. Time does not permit alternative options as eligible businesses must receive relief on their 2022/23 annual bills which will be sent on 7<sup>th</sup> March 2022.

***Was an executive councillor(s) consulted before decision was taken?***

None

***If councillor(s) consulted, did they declare any personal interest relating to the decision, had they been given a dispensation in respect of the matter?***

Not applicable

***Signed:***

**Councillor David Tutt, Leader of the Council**



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## **Audit and Governance Committee**

**Minutes of meeting held in Court Room at Eastbourne Town Hall, Grove Road, BN21 4UG on 2 March 2022 at 6.00 pm.**

### **Present:**

Councillor Robin Maxted (Chair).

Councillors Amanda Morris (Deputy-Chair), Md. Harun Miah and Kshama Shore.

### **Officers in attendance:**

Lee Ewan (Counter Fraud Investigations Manager), Jackie Humphrey (Chief Internal Auditor) and Ola Owolabi (Deputy Chief Finance Officer (Corporate Finance)).

**Also in attendance:** Ben Sheriff and Niren Ramkhelawon (External Auditor, Deloitte)

### **45 Minutes**

Minutes of the last meeting held on 12 January 2022 were confirmed as an accurate record.

### **46 Apologies for absence/declaration of substitute members**

Apologies were received from councillors Choudhury, Diplock and Freebody and from Chief Finance Officer, Homira Javadi.

### **47 Declarations of Disclosable Pecuniary Interests (DPIs) by members as required under Section 31 of the Localism Act and of other interests as required by the Code of Conduct.**

There were none.

### **48 Questions by members of the public.**

The Chair confirmed that no questions had been received.

### **49 Urgent items of business.**

There were none.

### **50 Right to address the meeting/order of business.**

There were no requests.

**51 Annual External Audit Letter 2018/19**

Ola Owolabi, Deputy Chief Finance Officer (DCFO) explained that the purpose of the report was for the External Auditor to present the formal Annual Audit Letter for 2018/19, which was required on completion of an audit.

The DCFO noted that the report contained no new findings or recommendations, and only reflected issues already reported within the 2018/19 External Audit Report to the Audit and Governance Committee. The Annual Audit Letter would be published on the Council's website.

The Chair thanked the DCFO and invited comments from Members.

Members sought clarification from Deloitte regarding the reasons for delays in delivering the audit opinions. Deloitte confirmed that, in its view, the delays of the 2018/19 audit were due partly to the quality and lateness of the initial presentation of accounts, including details of the ICE transaction, but that subsequent issues of resourcing at Deloitte had then further contributed to the delays. Deloitte noted that it had been a challenging set of circumstances for the Council.

**Resolved (unanimously)**

To note the report.

**52 External Audits Update 2019/20 and 2020/21**

Ola Owolabi, Deputy Chief Finance Officer (DCFO) introduced the verbal update report from Ben Sheriff, Director, Audit and Assurance, Deloitte LLP, and requested that the update include an explanation of Deloitte's position on why the Annual Audit Draft Plan for 2021/22 was not being presented to the meeting.

Mr. Sheriff explained it was Deloitte's opinion that, until the 2020 audit had been completed and the 2021 audit was at a significantly advanced stage, it was not an appropriate use of resources to spend time preparing a Draft Plan for 2021/22, particularly as the Draft Plan should be informed by the findings of previous audits.

Mr. Sheriff reported that work had started on the 2019/ 2020 Audit. Progress was affected by the resourcing challenge being faced by the profession across all sectors, but particularly the public sector, and noted that 12% of Local Authorities had their 2019/20 Audits pending.

Mr. Sheriff confirmed that Deloitte had given the Council's 2019/20 audit a reasonably high priority status for resource allocation but could not commit to a completion date.

Members requested clarification of the reasons for the delays and requested confirmation that Deloitte had the information needed to proceed with the outstanding audits.



In response, Mr. Sheriff reiterated the issues previously given regarding delays to the 2018/19 audit. Mr. Sheriff confirmed that the quality of working papers presented for 2019/20 was an improvement compared to those presented for 2018/19, but there were still some difficulties, including some questions for management on some of the balances, but did not specify further.

Mr. Sheriff confirmed that Deloitte had not yet looked at the 2020/2021 balances, but that he expected to see further additional improvements and recognised the Council's investments in its Finance Team.

Mr. Sherriff clarified the considerations that would comprise Deloitte's treatment of the capitalisation issues.

In response to queries regarding expected resourcing challenges, Mr. Sheriff confirmed that this was an on-going issue for Deloitte, as explained earlier, which was further compounded by the fact that the PSAA had not adjusted fees as Deloitte had expected.

**Resolved (unanimously)**

To note the verbal update report.

The Chair thanked Deloitte representatives for attending. Mr Sheriff and Mr.Ramkhelowan then left the meeting.

**53 Appointment of Audit Independent Member**

Simon Russell, Head of Democratic Services, presented the report, which outlined the proposed arrangements for the appointment of a co-opted independent member to the Audit and Governance Committee, following Cabinet's endorsement of the recommendations from the CIPFA assurance review.

Simon Russell clarified the position of the Audit and Governance Committee with regards to previous use of Independent Persons. Mr Russell noted that the Council would be putting best practice in place in advance of any future mandatory requirement, and that the Council's constitution allowed the Council to address the recommendation in a timely manner.

Ola Owolabi, Deputy Chief Finance Officer, noted that CIPFA's recommendation followed a recommendation made in the Government's Redmond Report.

**Resolved (unanimously):**

1. To approve the appointment of a co-opted independent member to the Audit and Governance Committee.
2. To delegate authority to the Head of Democratic Services, in consultation with the Chair of Audit and Governance Committee and Chief Finance Officer, to undertake and complete the recruitment process.
3. That the specific remuneration of the Audit Independent Member appointed

be delegated to the Head of Democratic Services, in consultation with the Chair of Audit and Governance Committee and Chief Finance Officer.

#### **54 Internal Audit Draft New Year Plan**

Jackie Humphrey, Chief Internal Auditor (CIA), introduced the report, which outlined the plans for audit activity for the coming year, 2022-23.

The CIA explained the format used to develop the plan, which helped ensure appropriate levels of breadth and flexibility and how that had been applied in creating the plan as detailed in the Appendices.

The Chair thanked Jackie Humphrey and the Committee considered the report.

Following comments and questions from Members, the CIA confirmed that the Council's complaints processes could be included in the Audit Plan, if the Committee chose to request it, and that she would check to see when this topic was last audited.

The CIA clarified the headings noted in the Plan, explaining that the Audit Team worked with the Heads of Department to review what would be included in the plan of work and the report included a summary of that discussion.

#### **Resolved (unanimously)**

To agree the Draft Audit Plan.

#### **55 Strategic Risk Register Quarterly Review**

Jackie Humphrey, Chief Internal Auditor (CIA), presented the report of the Corporate Management Team's (CMT) quarterly review and update of the Council's Strategic Risk Register.

The CIA noted that, following the recent CIPFA (Chartered Institute of Public Finance and Accountancy) Assurance Review (AR), the Council had received recommendations that the Strategic Risk Register should include monitoring of the risk inherent in commercial transactions undertaken by the Council, and to add a risk item regarding the non-delivery of the Council's Recovery and Reset programme. In response, CMT had agreed updates to the mitigating actions under section 9, 'commercial enterprises', and an addition to the internal controls listed under Economic Recovery, Strategic Risk 2, number 4, to address these recommendations.

The CIA confirmed that the CMT review had identified no further updates and the Committee considered the report. In the following discussions:

The CIA provided her opinion on how the strike under SR6 had been covered in the Risk Register. The CIA noted that the risk ratings reflected the fact that the issue had directly impacted residents rather the Council itself, but that she would raise the query with CMT at the next meeting.

Regarding monitoring of the finance performance of the Recovery and Reset programme, under SR2, Ola Owolabi, DCFO, confirmed that regular reports were taken to CMT and the Recovery and Reset Joint Member Board meetings.

The CIA confirmed that national and international issues were considered by CMT at the review meetings. These were reflected in the Risk Register under the various risk headings, as appropriate, and responded to within the organisation. Examples cited included recent reminder notifications to alert staff to potential cybercrime (in recognition of the current situation in the Ukraine, and that a large proportion typically originates from Russia) and that there had been high levels of 'red' across the Risk Register during Brexit, in recognition of the uncertainty that the issue brought to many areas of the Council.

**Resolved (unanimously)**

To note the update to the Strategic Risk Register.

**56 Internal Audit and Counter Fraud Quarterly Review**

Jackie Humphrey, Chief Internal Auditor (CIA), presented the report, which provided a summary of the activities of Internal Audit and Counter Fraud for the year to date – from 1 April to 31 December 2021. This included production of 16 final reports and 16 follow up reports of which 7 follow up reports and 3 draft reports have been issued in the last quarter.

During the presentation, the CIA drew the Committee's attention to Appendices A and B, which had been updated to include more detailed information in direct response to comments and requests from the Committee at the last meeting.

The CIA noted that Appendix C provided a response to the Committee's request for a report on the specific topic of arrears. This included a detailed report of the Audit Team's second follow-up regarding the Council's handling of Arrears Collection, which had identified that 1 of the 7 original recommendations had been addressed to date, and 4 of the remaining 6 were in process of being addressed. The CIA explained that all responses from the individual managers had been included in the report.

The Chair thanked the Audit Team for its hard work across the year to date and the Committee considered the report.

**Resolved (unanimously)**

1. To note the report.
2. To invite the Director of Service Delivery and the Chief Finance Officer to present an update and explanation of the status of Arrears Collection at the next Committee meeting, in July 2022.

**57 Post Assurance Review of Covid Business Grants**

The report of the Chief Internal Auditor was presented to the Committee by Lee Ewan, Counter Fraud Investigations Manager.

Mr. Ewan provided an update on the verification of the coronavirus business support payments administered by Eastbourne Borough Council. This included an explanation of the process for, and the findings of, the verification investigations, its risk-based categorisation of applications, and a summary of the results and findings of the cases that were investigated in Phases 1 and 2. This included the levels of assurance and expectations for future investigation work.

Members thanked Mr Ewan for a comprehensive report and congratulated the Team on its work.

**Resolved (unanimously)**

1. To note the report

**58 Date of next meeting**

The date of the next meeting was confirmed as Tuesday 12<sup>th</sup> July 2022, at 6pm, in the Court Room of Eastbourne Town Hall.

The meeting ended at 7.42 pm

Councillor Robin Maxted (Chair)



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## Cabinet

**Minutes of meeting held in Court Room at Eastbourne Town Hall, Grove Road, BN21 4UG on 21 March 2022 at 6.00 pm.**

### **Present:**

Councillor David Tutt (Chair).

Councillors Stephen Holt (Deputy-Chair), Margaret Bannister, Alan Shuttleworth and Colin Swansborough.

### **Officers in attendance:**

Robert Cottrill (Chief Executive), Ian Fitzpatrick (Deputy Chief Executive and Director of Regeneration and Planning), Tim Whelan (Director of Service Delivery), Becky Cooke (Assistant Director for Human Resources and Transformation), Ola Owolabi (Deputy Chief Finance Officer (Corporate Finance)), Simon Russell (Head of Democratic Services) and Kate Slattery (Solicitor).

### **Also in attendance:**

Councillor Penny di Cara (Opposition Deputy Leader) and Councillor Robert Smart (Opposition Leader).

### **51 Minutes of the meeting held on 9 February 2022**

The minutes of the meeting held on 9 February 2022 were submitted and approved and the Chair was authorised to sign them as a correct record.

### **52 Apologies for absence**

An apology for absence was reported from Councillor Whippy.

### **53 Declaration of members' interests**

Councillor Holt declared a personal interest in agenda item 7 (Corporate performance – quarter 3 – 2021/22) as his employer, Your Eastbourne BID also monitored the data contained in key performance indicator 11. He remained in the room and voted on the item.

### **54 Corporate performance - quarter 3 - 2021/22**

The Cabinet considered the report of the Chief Finance Officer and Deputy Chief Executive/Director of Regeneration of Planning, updating members on the Council's performance against Corporate Plan priority actions, performance indicators and targets for the third quarter of the year 2021/22.

Commentary on those performance indicators that were currently below target was detailed in the report. The Director of Service Delivery reported that since collection of quarter 3 data, the current average call response time was 49 seconds. The Council had also gone live with its new online chatbot functionality, and that had already received over 3000 enquiries.

Highlights for the quarter included average days to process new claims/change of circumstances for housing/council tax benefits and sign ups to Council social media channels. Thanks were conveyed to staff for their performance during this quarter.

Part B of the report detailed the Council's financial performance for the same quarter.

Visiting member, Councillor Smart, addressed the Cabinet on this item. In response to comments made, Councillor Holt advised that the Director of Service Delivery had agreed to forward a breakdown of the £1.6 million variance for Service Delivery at the end of December 2021, following the meeting.

**Resolved (Non-key decision):**

(1) To note the achievements and progress against Corporate Plan priorities for 2021-22, as set out in Part A of the report.

(2) To note the General Fund, HRA and Collection Fund financial performance for the quarter, as set out in Part B of the report.

**Reason for decisions:**

To enable Cabinet members to consider specific aspects of the Council's progress and performance.

**55 Local Connection Eligibility Self-build and Custom Housebuilding Register**

The Cabinet considered the report of the Deputy Chief Executive and Director of Regeneration and Planning, seeking its approval to include Local Connection Eligibility on the Self-Build and Custom Housebuilding Register.

**Resolved (Non-key decision):**

(1) To authorise the incorporation of a Local Connection Eligibility Test on the Self-Build and Custom Housebuilding Register.

(2) To authorise the start of a re-registering process for all individuals and associations currently on the Register.

**Reason for decisions:**

(1) The proposal to implement a Local Connection Test to the Self-build and Custom Housebuilding Register is important in informing the emerging EBC Local Plan.

(2) The proposal would meet the requirements of the Self-build and Custom Housebuilding Act 2015 (as amended by the Housing and Planning Act 2016) and subsequent Self-build and Custom Housebuilding Regulations 2016.

The meeting ended at 6.20 pm

Councillor David Tutt (Chair)

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## Planning Committee

**Minutes of meeting held in Court Room at Eastbourne Town Hall, Grove Road, BN21 4UG on 22 March 2022 at 6.00 pm.**

### **Present:**

Councillor Jim Murray (Chair).

Councillors Peter Diplock (Deputy-Chair), Jane Lamb, Robin Maxted, Paul Metcalfe MBE, Md. Harun Miah, Colin Murdoch and Candy Vaughan.

### **Officers in attendance:**

Neil Collins (Senior Specialist Advisor for Planning), Leigh Palmer (Head of Planning First), Joanne Stone (Lawyer, Planning), and Emily Horne (Committee Officer)

### **81 Welcome and Introductions**

Members of the Committee and Officers present introduced themselves to all those who were present during the meeting.

### **82 Apologies for absence and notification of substitute members**

Apologies had been received from Councillor Taylor. Councillor Metcalfe MBE confirmed that he was acting as substitute for Councillor Taylor.

### **83 Declarations of Disclosable Pecuniary Interests (DPIs) by members as required under Section 31 of the Localism Act and of other interests as required by the Code of Conduct.**

Councillor Lamb declared that to avoid any bias or any appearance of bias on item 87 The Tiled House, Chesterfield Road that she would not take part in the debate or vote and leave the room when it is being discussed. This is because she lives close to the application site and has friends and neighbours who could be affected.

### **84 Minutes of the meeting held on 22 February 2022**

The minutes of the meeting held on 22 February 2022 were submitted and approved as a correct record, and the Chair was authorised to sign them.

### **85 Urgent items of business.**

There were no urgent items. An officer addendum, however, was circulated to the Committee prior to the start of the meeting, updating the main reports on the agenda with any late information (a copy of which was published on the Council's website).

The business of the meeting was reordered from the agenda. Item 8, The Tiled House, Chesterfield Road was considered prior to item 7, The Moorings, 25 St. Johns Road.

**86 The Tiled House, Chesterfield Road. ID: 211032**

Demolition of existing dwelling and erection of 4no. bedroom single storey detached dwelling - **MEADS**

Having made a declaration, Councillor Jane Lamb was absent from the room during discussion and voting of this item.

The Senior Specialist Advisor (Planning) presented the report and advised of a correction at paragraph 10.3 of the report (Approved Plans). He informed the Committee that the Council did not have a duty to reconsult on the application which had been reduced in scale.

The Committee was advised by way of an Addendum of an error on the Officer's committee report which should have read ID: 211032. In addition, 13 further representations had been received, comments had been received from the Council's Specialist Advisor (Ecology and Biodiversity), a condition at paragraph 10.15 of the report (Bat Boxes) had been omitted, and two additional conditions were recommended under Ecology and Lighting.

The Chair exercised his discretion in allowing additional speakers to speak for and against the application, whilst giving equal speaking time to both sides to ensure natural justice.

Mr Bob Lindsey (Neighbour) addressed the Committee in objection to the application. Mr Dennis Scard (Chair of Meads Community Association) spoke in objection to the application and requested it be deferred for further dialogue. Mr Chris Barker (Agent) spoke in support of the application. Mr Damian Timlin (Applicant) also spoke in support of the application.

The Committee discussed the proposal and was of a mixed opinion. Some Members raised concerns regarding the height and dominance of the boundary wall and its impact in the Meads Conservation Area and on the neighbouring property. They felt it was a potential overdevelopment of the plot and the boundary wall needed a different covering treatment. Other Members supported the design, landscaping, solar panels, heating and single level eco=living.

It was asked if the application could be deferred to re-consider the boundary wall and its materials or landscaping. The Senior Specialist Advisor (Planning) advised that the external materials were controlled by condition and could be scrutinised.

Councillor Murray proposed a motion to approve the application in line with the officer's recommendation. This was seconded by Councillor Vaughan and was

carried.

**RESOLVED: by (4 votes to 2 against and 1 abstention)** that Planning permission be approved subject to the conditions set out in the officer's report.

**87 The Moorings, 25 St Johns Road. ID 210661**

Installation of antennas and ancillary development - **MEADS**

The Senior Specialist Advisor (Planning) presented the report.

The Committee was advised by way of an Addendum that there were no further updates following completion of the officer's report.

Mr Norman Gillan (Agent) addressed the Committee in support of the application.

Members sought clarification on the number of additional telecommunications units that could be installed. The Specialist Advisor (Planning) advised that there was no defined cap and providers were encouraged to share facilities.

Councillor Miah proposed a motion to approve the application in line with the officer's recommendation. This was seconded by Councillor Vaughan and was carried.

**RESOLVED: (Unanimously)** that Planning permission be approved subject to the conditions set out in the officer's report.

**88 61-63 Summerdown Road (Pentlow). ID: 200968 and 59 Summerdown Road (Summerdown). ID: 200983**

**200968** - Demolition of existing Nursing Home and erection of 9no houses (2no x 3bed and 7no x 4bed) and 3no 1bed flats (12no residential units in total)

**200983** - AMENDED DESCRIPTION - Demolition of existing Nursing Home and erection of 6no houses (1no x 3bed and 5no x 4bed) and 6no 2bed flats (12no residential units in total) - **OLD TOWN**

The Senior Specialist Advisor (Planning) presented the report. The Committee was reminded that the application was brought back to the Planning Committee following deferral at the September meeting to address the revised plans received.

The Committee was advised by way of an Addendum that there were no further updates following completion of the officer's report.

Mr Robert Strange (Neighbour) spoke in objection to the application.

The Committee raised concerns regarding the overdevelopment of the site.

**Application 200968** - Councillor Diplock proposed a motion to refuse the

application in line with the officer's recommendation. This was seconded by Councillor Vaughan and was carried.

**RESOLVED: (unanimously)** that Planning permission be refused subject to the conditions set out in the officer's report.

**Application 200983** - Councillor Diplock proposed a motion to refuse the application in line with the officer's recommendation. This was seconded by Councillor Vaughan and was carried.

**RESOLVED: (unanimously)** that Planning permission be refused subject to the conditions set out in the officer's report.

**89 Greenpoint, 38 Upper Avenue. ID: 220120**

External alterations to existing cladding, balconies, windows and doors to improve fire safety – **UPPERTON**

The Senior Specialist Advisor (Planning) presented the report.

The Committee was advised by way of an Addendum that there were no further updates following completion of the officer's report.

Councillor Murray proposed a motion to approve the application in line with the officer's recommendation. This was seconded by Councillor Miah and was carried.

**RESOLVED: (unanimously)** that Planning permission be approved subject to the conditions set out in the officer's report.

**90 Date of next meeting**

It was noted that the next meeting of the Planning Committee was scheduled to commence at 6:00pm on Tuesday, 19 April 2022.

The meeting ended at 7:30 pm

Councillor Jim Murray (Chair)



Working in partnership with **Eastbourne Homes**

## Planning Committee

**Minutes of meeting held in Shackleton Hall, Welcome Building, Devonshire Quarter, Compton Street, Eastbourne, BN21 4BP on 19 April 2022 at 6.00 pm.**

### **Present:**

Councillor Jim Murray (Chair).

Councillors Peter Diplock (Deputy-Chair), Jane Lamb, Robin Maxted, Md. Harun Miah, Colin Murdoch, Barry Taylor and Candy Vaughan.

### **Officers in attendance:**

Neil Collins (Senior Specialist Advisor for Planning), Leigh Palmer (Head of Planning First), James Smith (Specialist Advisor for Planning), Joanne Stone (Lawyer, Planning), and Emily Horne (Committee Officer)

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### **91 Welcome and Introductions**

Members of the Committee and Officers present introduced themselves to all those who were present during the meeting.

### **92 Apologies for absence and notification of substitute members**

None.

### **93 Declarations of Disclosable Pecuniary Interests (DPIs) by members as required under Section 31 of the Localism Act and of other interests as required by the Code of Conduct.**

None.

### **94 Minutes of the meeting held on 22 March 2022**

The minutes of the meeting held on 22 March 2022 were submitted and approved as a correct record, and the Chair was authorised to sign them.

### **95 Urgent items of business.**

There were no urgent items. An officer addendum, however, was circulated to the Committee prior to the start of the meeting, updating the main reports on the agenda with any late information (a copy of which was published on the Council's website).

The business of the meeting was reordered from the agenda. Item 9, 6-8 Wilmington Gardens was considered prior to item 8, St Catherine's College,

Priory Road.

**96 61-63 Summerdown Road (Pentlow) ID: 220025 and 59 Summerdown Road (Summerdown) ID: 220045**

**220025** - Demolition of existing nursing home and redevelopment of site for residential use comprising 6no 4bed detached houses with garages, private parking and gardens and private access – **OLD TOWN**

**220045** - Demolition of existing nursing home and redevelopment of site for residential use comprising 4no 4bed detached houses with garages, private parking and gardens and private access – **OLD TOWN.**

The Specialist Advisor (Planning) presented the report.

The Committee was advised by way of an Addendum of an error on the date of the report which should have read 19 April 2022. The neighbouring property should have been referred to as No. 65 Summerdown Road, not No. 67 Summerdown Road. Para 8.9.2 was corrected to refer to two TPO trees, not one TPO. A number of annotated drawings had been submitted by the occupant of No.1 Summerdown Close, and four additional letters of objection had been received for applications 220025 and 220045.

The Chair exercised his discretion in allowing additional speakers to speak for and against the application, whilst giving equal speaking time to both sides to ensure natural justice.

Councillor Dow, Ward Councillor, addressed the Committee in objection to the application. Ms Penna Thakrar (Neighbour) spoke in objection to the application. Mr Robert Strange (Neighbour) also spoke in objection to the application. Mr Simon Franks (Agent) spoke in support of the application.

The Specialist Planning Officer responded to the matters raised in relation to groups of trees protected, density of the development, width of access, and height of the buildings in the street scene.

The Committee was of a mixed opinion. A few members raised concerns regarding access, design, building height and building line, loss of garden space and the development was overbearing and cramped. Other members supported the design of the development and welcomed the additional planting to mitigate the loss of two trees, and congratulated the Architect and Officers on reaching a compromise.

**Application 220025** - Councillor Taylor proposed a motion to approve the application in line with the officer's recommendation. This was seconded by Councillor Vaughan and was carried.

**RESOLVED: by (6 votes to 2 against)** that planning permission be approved subject to Officers addressing the access arrangements for unit 1 and the conditions set out in the officer's report.

**Application 220045** - Councillor Vaughan proposed a motion to approve the application in line with the officer's recommendation. This was seconded by Councillor Taylor and was carried.

**RESOLVED: by (6 votes to 2 against)** that Planning permission be approved subject to the conditions set out in the officer's report.

**97 Land rear of 48 St. Leonards Road, Commercial Road. ID: 210973**

3 Storey residential accommodation consisting of 17 dwellings - UPPERTON

The Specialist Advisor (Planning) presented the report.

The Committee was advised by way of an Addendum that there were no further updates following completion of the officer's report.

Members suggested a green roof, and it was confirmed this could be secured by a landscaping condition. There were some concerns regarding the lack of parking/cycle storage, but were advised that the development sought to maximise the footprint and therefore additional parking/cycle storage would reduce the number of flats.

Councillor Maxted proposed a motion to approve the application in line with the officer's recommendation. This was seconded by Councillor Vaughan and was carried.

**RESOLVED: by (7 votes to 1 against)** that Planning permission be approved subject to a Section 106 agreement to secure affordable housing provision and a local employment training plan, green roof and the conditions set out in the officer's report.

**98 6-8 Wilmington Gardens. ID: 220012**

Outline application (with landscaping as a reserved matter) for conversion of building comprising 6-7 Wilmington Gardens (currently 24 x C3 apartments) and 8 Wilmington Gardens (C1 hotel) to provide total of 25 x 2 bed flats, including provision of a two storey rear extension, front extension, formation of basement light wells, alterations to facade, fenestration, roof and provision of communal bin and cycle storage areas along with other associated works - **MEADS.**

The Specialist Advisor (Planning) presented the report.

The Committee was advised by way of an Addendum of further comments submitted by the Council's Regeneration Officer.

Mr Louke Holland (Architect) addressed the Committee in support of the application.

The Committee welcomed the regeneration of the building, but raised concerns regarding the lack of financial appraisal, front façade, side entrance and window materials. It was asked if the iron balconies at the rear of the building could be splayed to match the existing balconies on the front of the building and if the repairs to the boundary wall, with an ornate pier and lamppost on corner, could be included in the redevelopment. Members asked if the Council's Conservation Area Advisory Group had been consulted on the application due to the site being located in the College Conservation Area.

Officers explained the building had been used as temporary accommodation and the viability of its use had been challenged by the Council's Regeneration Officer who was resistant to the loss of an hotel. The entrance to the building was on the side of the building, the window materials were secured by condition, and would be checked by the Conservation Officer, it was considered that the balconies were sympathetic to the building, and repairs to the boundary wall could be addressed under reserved matters as part of a landscaping condition. Consultation with the Council's Conservation Area Advisory Group was undertaken on a case by case basis.

The Committee requested the Conservation Area Advisory Group (CAAG) be formally consulted on the application in time for its next meeting in June 2022.

Councillor Diplock proposed a motion to approve the application in line with the officer's recommendation and subject to consultation with the Conservation Advisory Group. This was seconded by Councillor Lamb and was carried.

**RESOLVED: by (6 votes to 2 against)** that Planning permission be approved, subject to the Conservation Area Advisory Group agreeing that the proposal preserves or enhances the character and appearance of the conservation area, and subject to submission of acceptable landscaping details as reserved matters and the conditions set out in the officer's report. If the Conservation Area Advisory Group consider that the proposal fails to preserve the character and appearance of the conservation area, the application will be brought back to a future meeting of the Planning Committee for determination.

**99 St Catherine's College, Priory Road. ID: 211070**

Erection of two storey school sports hall - ST ANTHONYS.

The Senior Specialist Advisor (Planning) presented the report

The Committee was advised by way of an Addendum of an error on the date of the report which should have read 19 April 2022. Comments had been received from East Sussex County Council Flood Risk Management Team and Pevensy and Cuckmere WLMB. Several additional conditions were also recommended.

The Committee welcomed the proposal.

Councillor Taylor proposed a motion to approve the application in line with the



officer's recommendation. This was seconded by Councillor Miah and was carried.

**RESOLVED: (unanimously)** that Planning permission be approved subject to either a Unilateral Undertaking or S106 Legal Agreement for Local Labour Agreement and the conditions set out in the officer's report.

**100 Date of next meeting**

It was noted that the next meeting of the Planning Committee was scheduled to commence at 6:00pm on Monday, 30 May 2022.

The meeting ended at 7.52 pm

Councillor Jim Murray (Chair)

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